

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
March 24, 2015
1:00 pm**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
 - (1) 2014 Financial Statements
 - Darren Adamson with Young Parkyn McNab
- C. MINUTES
 - (1) Council Meeting Minutes
 - Minutes of March 10, 2015
- D. UNFINISHED BUSINESS
 - (1) Pathway Adjacent to Hamlet of Beaver Mines
 - Report from Director of Development and Community Services, dated March 19, 2015
 - (2) Pincher Creek Curling Club – Request for Funding
 - Letter from Pincher Creek Curling Club, dated March 4, 2015
 - (3) Business Improvement Loan
 - Email from Jacques Thouin, dated February 26, 2015
- E. CHIEF ADMINISTRATOR OFFICER’S (CAO) REPORTS
 - (1) **Operations**
 - a) Operations Report
 - Report from Director of Operations, dated March 19, 2015
 - (2) **Planning and Development**
 - Nil
 - (3) **Finance and Administration**
 - a) Approval of Financial Statements – For the Year Ended December 31, 2014
 - b) Consortium Managing Partner Confirmation
 - Report from Director of Finance and Administration, dated March 18, 2015
 - c) Statement of Cash Position
 - Statement for month ending February 2015
 - (4) **Municipal**
 - a) CAO Report
 - Report from CAO, dated March 19, 2015

F. CORRESPONDENCE

(1) **Action Required**

- a) Notice of Annual General Meeting
- Letter from Crowsnest Pincher Creek Landfill, dated March 19, 2015

(2) **For Information**

- a) Annual General Meeting – Pincher Creek Community Centre Hall Society
- Letter from Pincher Creek Community Centre Hall Society, dated February 23, 2015
- b) Small Communities Fund
- Letter from Municipal Affairs, dated March 2, 2015
- c) Order in Council and Ministerial Order
- Letter from Municipal Affairs, dated March 11, 2015
- d) Alberta Recreation and Parks Association (ARPA) Excellence Series
- Letter from ARPA, dated March 6, 2015
- e) Community Volunteer Appreciation Event
- Notice of event, received March 18, 2015

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

- Oldman River Regional Services Commission
- Meeting Minutes of December 4, 2014

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- (1) Personnel
(2) Legal

I. NEW BUSINESS

J. ADJOURNMENT

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Consolidated Financial Statements

For the year ended December 31, 2014

Draft - March 19, 2015

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

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For the year ended December 31, 2014

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Draft - March 19, 2015

Young Parkyn McNab LLP

CHARTERED ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To: The Reeve and Members of Council of
the Municipal District of Pincher Creek No. 9

We have audited the accompanying consolidated financial statements of the Municipal District of Pincher Creek No. 9 which comprise the consolidated statement of financial position as at December 31, 2014, and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Municipal District of Pincher Creek No. 9 as at December 31, 2014 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Lethbridge, Alberta

March 24, 2015

Chartered Accountants

MANAGEMENT REPORT

The accompanying consolidated financial statements and other information contained in this Financial Report are the responsibility of the management of the Municipal District of Pincher Creek No. 9.

These consolidated financial statements have been prepared from information provided by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the financial statements are presented fairly, in all material respects.

The Municipal District maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Municipal District's assets are properly accounted for and adequately safeguarded.

The elected Council of the Municipal District of Pincher Creek No. 9 is responsible for ensuring that management fulfils its responsibilities for financial statements.

Council meets annually with management and the external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council also considers the engagement or re-appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Young Parkyn McNab LLP, Chartered Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Municipal District. Young Parkyn McNab LLP has full and free access to the Council.

Chief Administrative Officer _____

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2014

	2014	2013
Financial assets		
Cash and temporary investments (note 2)	\$ 830,406	\$ 1,709,067
Taxes and grants in place of taxes receivable (note 3)	304,207	298,814
Trade and other receivables (note 4)	1,330,945	2,073,571
Investments (note 5)	11,250,259	11,166,934
Debt charges recoverable (note 6)	2,501,730	2,605,841
	16,217,547	17,854,227
Liabilities		
Authorized overdraft (note 7)	918,476	-
Accounts payable and accrued liabilities	369,185	2,777,778
Employee benefit obligations (note 8)	796,883	699,500
Deferred revenue (note 9)	183,863	1,060,848
Long-term debt (note 10)	6,862,308	6,103,613
	9,130,715	10,641,739
Net financial assets	7,086,832	7,212,488
Non-financial assets		
Prepaid expenses	122,380	66,567
Inventory for consumption	2,212,418	1,869,241
Tangible capital assets (schedule 2)	52,055,092	50,390,206
	54,389,890	52,326,014
Accumulated surplus (note 11)	\$ 61,476,722	\$ 59,538,502

Commitments and contingencies (note 17)

Approved on behalf of Council:

Councillor _____

Councillor _____

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2014

	Budget (Unaudited)	2014	2013
Revenue			
Net municipal property taxes (note 14)	\$ 8,862,880	\$ 8,919,627	\$ 8,624,777
User fees and sales of goods	556,430	649,938	504,858
Government transfers for operating (note 15)	482,660	648,073	779,110
Investment income	293,500	323,183	489,801
Penalties and costs of taxes	47,340	57,866	52,829
Licenses and permits	19,300	13,250	13,493
Gain on disposal of capital assets	90,000	10,166	295,493
Rental	84,640	220,224	384,637
Other	207,410	317,026	98,544
	10,644,160	11,159,353	11,243,542
Expenses (note 16)			
Legislative	233,570	199,779	202,254
Administration	1,839,686	1,844,675	1,569,846
Police, fire, disaster, ambulance and bylaw enforcement	575,409	631,240	723,419
Roads, streets, walks and lighting	6,330,293	7,292,069	6,256,180
Airport	847,274	865,728	859,641
Storm sewers and drainage	68,630	71,251	33,419
Water supply and distribution	154,050	262,963	105,125
Waste management	352,540	417,155	338,186
Other environmental use and protection	-	98,249	88,829
Family and community support services	114,580	114,419	114,428
Cemeteries and crematoriums	40,500	39,201	27,292
Land use planning, zoning and development	317,120	226,507	314,228
Economic and agricultural development	680,503	660,530	580,495
Parks and recreation	345,610	416,610	330,270
Culture - libraries, museums, halls	366,850	402,207	335,310
	12,266,615	13,542,583	11,878,922
Deficiency of revenue over expenses before other	(1,622,455)	(2,383,230)	(635,380)
Other			
Government transfers for capital (note 15)	2,248,950	4,321,450	9,107,889
Excess of revenue over expenses	626,495	1,938,220	8,472,509
Accumulated surplus, beginning of year	59,538,502	59,538,502	51,065,993
Accumulated surplus, end of year	\$ 60,164,997	\$ 61,476,722	\$ 59,538,502

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the year ended December 31, 2014

	Budget (Unaudited)	2014	2013
Excess of revenue over expenses	\$ 626,495	\$ 1,938,220	\$ 8,472,509
Acquisition of tangible capital assets	(4,280,250)	(4,553,672)	(12,298,892)
Amortization	2,888,785	2,888,785	2,574,641
Gain on disposal of tangible capital assets	(90,000)	(10,166)	(280,494)
Proceeds on disposal of tangible capital assets	90,000	10,166	295,493
	(1,391,465)	(1,664,887)	(9,709,252)
Net change in inventory for consumption	-	(343,176)	(362,897)
Net change in prepaid expense	-	(55,813)	60,345
	-	(398,989)	(302,552)
Increase in net financial assets	(764,970)	(125,656)	(1,539,295)
Net financial assets, beginning of year	7,212,488	7,212,488	8,751,783
Net financial assets, end of year	\$ 6,447,518	\$ 7,086,832	\$ 7,212,488

Draft - March 19, 2015

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CASH FLOW
For the year ended December 31, 2014

	2014	2013
Operating transactions		
Excess of revenue over expenses	\$ 1,938,220	\$ 8,472,509
Adjustments for items which do not affect cash		
Gain on disposal of tangible capital assets	(10,166)	(280,494)
Amortization	2,888,785	2,574,641
	4,816,839	10,766,656
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	(5,393)	(52,454)
Trade and other receivables	742,626	(1,010,525)
Investments	(83,325)	(373,174)
Debt charges recoverable	104,111	101,114
Inventory for consumption	(343,176)	(362,897)
Prepaid expenses	(55,813)	60,345
Accounts payable and accrued liabilities	(2,408,593)	961,603
Employee benefit obligations	97,383	5,996
Deferred revenue	(876,985)	(3,968,260)
Cash provided by operating transactions	1,987,674	6,128,404
Capital transactions		
Proceeds on disposal of tangible capital assets	10,166	295,493
Acquisition of tangible capital assets	(4,553,672)	(12,298,892)
Cash applied to capital transactions	(4,543,506)	(12,003,399)
Financing transactions		
Proceeds of long-term debt	1,400,000	-
Repayment of long-term debt	(641,305)	(370,181)
Cash provided by (applied to) financing transactions	758,695	(370,181)
Decrease in cash and temporary investments	(1,797,137)	(6,245,176)
Cash and temporary investments, beginning of year	1,709,067	7,954,243
Cash and temporary investments, end of year	\$ (88,070)	\$ 1,709,067
Cash and temporary investments consists of:		
Cash	\$ -	\$ 890,215
Temporary investments	830,406	818,852
Authorized overdraft	(918,476)	-
	\$ (88,070)	\$ 1,709,067

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

1. Significant accounting policies

The consolidated financial statements of the Municipal District of Pincher Creek No. 9 are the representations of management prepared in accordance with generally accepted accounting principles for local government established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Municipal District are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenses, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Municipal District and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

1. Significant accounting policies, continued

- (e) Inventories for resale
Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.
- (f) Debt charges recoverable
Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.
- (g) Tax revenue
Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.
- (h) Reserves for future expenses
Reserves are established at the discretion of Council to set aside funds for future operating and capital expenses. Transfers to and/or from reserves are reflected as an adjustment to the respective fund.
- (i) Requisition over-levy and under-levy
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.
- (j) Government transfers
Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

1. Significant accounting policies, continued

(k) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	15-20
Buildings	25-40
Engineered structures	34-149
Machinery and equipment	3-30
Vehicles	3-15

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(v) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

2. Cash and temporary investments

	2014		2013	
Cash	\$	-	\$	890,215
Temporary investments		830,406		818,852
	\$	830,406	\$	1,709,067

Temporary investments consist of premium and regular Canadian T-Bill funds with maturities of twelve months or less.

3. Taxes and grants in place of taxes receivables

	2014		2013	
Taxes and grants in place of taxes receivable	\$	218,511	\$	234,005
Arrears		85,696		64,809
	\$	304,207	\$	298,814

4. Trade and other receivables

	2014		2013	
Provincial grants receivable	\$	1,044,070	\$	1,546,922
Goods and Services Tax (GST)		114,493		407,192
Trade receivables		148,637		105,999
Other receivables		23,745		13,458
	\$	1,330,945	\$	2,073,571

5. Investments

	2014		2013	
	Cost	Market value	Cost	Market value
Bonds	\$ 11,246,919	\$ 11,556,937	\$ 11,163,594	\$ 11,081,293
Other	3,340	3,340	3,340	3,340
	\$ 11,250,259	\$ 11,560,277	\$ 11,166,934	\$ 11,084,633

The bond portfolio has an effective interest rate of 4.0% (2013 - 3.8%) with maturity dates from 2016 to 2037.

The other long-term investments are recorded at cost. These instruments are not traded in an organized financial market.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

6. Debt charges recoverable

	2014	2013
Current debt charges recoverable	\$ 104,111	\$ 104,111
Non-current debt charges recoverable	2,397,619	2,501,730
	\$ 2,501,730	\$ 2,605,841

The Municipal District has undertaken a joint landfill road development project with the Crowsnest/Pincher Creek Landfill Association. The MD assumed long-term financing totaling \$3,607,273 in 2012; however, \$2,706,955 plus interest at 2.94% is recoverable from the Landfill Association with respect to this financing. Amounts are recoverable in bi-annual principal and interest payments of \$90,007 until September 1, 2032.

	Principal	Interest	Total
2015	\$ 107,197	\$ 72,818	\$ 180,015
2016	110,374	69,641	180,015
2017	113,645	66,370	180,015
2018	117,013	63,002	180,015
2019	120,480	59,535	180,015
Thereafter	1,933,021	407,173	2,340,194
	\$ 2,501,730	\$ 738,539	\$ 3,240,269

7. Authorized overdraft

The Municipal District has an authorized overdraft with the CIBC up to \$5,000,000.

8. Employee benefit obligations

	2014	2013
Vacation and time in lieu	\$ 224,896	\$ 221,006
Sick time	571,987	478,494
	\$ 796,883	\$ 699,500

Vacation and time in lieu

The vacation and time in lieu liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

Sick Time

Sick leave credits are earned by employees on the basis of 3/4 day for each two week pay period worked, until the employee reaches the age of 65, to a maximum of 120 days. Upon termination of employment or retirement, a non-union employee shall be entitled to any unused sick leave time in the form of severance pay. Union employees shall be entitled to any unused sick time on pensionable retirement at age 55 or death.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

9. Deferred revenue

	2014	2013
Federal Gas Tax Fund	\$ 19,928	\$ 431,637
Flood damages	-	255,494
Final Mile Rural Community Program	-	200,000
Bridge grants	105,542	104,857
Prepaid property taxes	42,820	39,688
Regional water study	14	15,883
Municipal Sustainability Initiative	13,307	13,289
NAV Canada	2,252	-
	\$ 183,863	\$ 1,060,848

10. Long-term debt

	2014	2013
Tax supported debentures	\$ 5,728,308	\$ 6,101,401
Capital lease	-	2,212
Village of Cowley	1,134,000	-
	\$ 6,862,308	\$ 6,103,613
Current portion	\$ 511,134	\$ 375,305

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2015	\$ 511,134	\$ 204,225	\$ 715,359
2016	523,565	188,066	711,631
2017	536,402	171,523	707,925
2018	549,655	154,563	704,218
2019	563,340	137,171	700,511
Thereafter	4,178,212	1,536,790	5,715,002
	\$ 6,862,308	\$ 2,392,338	\$ 9,254,646

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest from 2.94% to 3.49% per annum with maturity dates ranging from 2019 to 2032. Debenture debt is issued on the credit and security of the Municipal District at large.

The promissory note to the Village of Cowley is payable at \$126,000 annually plus interest at 2.94%.

Interest on long-term debt amounted to \$219,952 (2013 - \$194,545). The Municipal District's cash payments for interest in 2014 was \$219,952 (2013 - \$194,545).

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

11. Accumulated surplus

Accumulated surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2014	2013
Unrestricted surplus	\$ 886,913	\$ 821,947
Internally restricted surplus (reserves) (note 12)	12,895,295	11,824,121
Equity in tangible capital assets (note 13)	47,694,514	46,892,434
	\$ 61,476,722	\$ 59,538,502

12. Reserves

Council has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2014	2013
Operating		
Gravel reclamation	\$ 400,749	\$ 240,358
Mill rate stabilization	1,291,294	1,059,421
Interim operating funds	803,936	803,936
Special functions	334,112	42,012
Emergency services	30,000	30,000
Recycle committee	29,536	29,207
	2,889,627	2,204,934
Capital		
Administration	273,551	377,668
Emergency services	540,689	554,844
Public works	1,638,235	1,579,153
Lundbreck water/sewer system	525,064	629,927
Agricultural and environmental services	250,438	202,388
Culture	1,275,000	1,125,000
Airport	340,260	340,260
Road construction	3,991,252	4,185,073
Recycling equipment	62,388	53,388
Dams	413,324	388,324
Recreation facilities	153,898	111,920
Regional water system	541,569	71,242
	10,005,668	9,619,187
	\$ 12,895,295	\$ 11,824,121

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

13. Equity in tangible capital assets

	2014	2013
Tangible capital assets (schedule 2)	\$ 196,240,455	\$ 191,720,388
Accumulated amortization (schedule 2)	(144,185,363)	(141,330,182)
Long-term debt (note 10)	(6,862,308)	(6,103,613)
Debt charges recoverable (note 6)	2,501,730	2,605,841
	<u>\$ 47,694,514</u>	<u>\$ 46,892,434</u>

14. Net municipal property taxes

	Budget (Unaudited)	2014	2013
Taxation			
Real property taxes	\$ 8,936,880	\$ 8,911,409	\$ 8,701,344
Linear property taxes	2,845,480	2,850,527	2,764,045
	<u>11,782,360</u>	<u>11,761,936</u>	<u>11,465,389</u>
Requisitions			
Alberta School Foundation Fund - basic levy	2,497,680	2,411,714	2,424,926
Alberta School Foundation Fund - opted out jurisdiction	112,010	104,122	108,753
Pincher Creek Foundation	309,790	326,473	306,933
	<u>2,919,480</u>	<u>2,842,309</u>	<u>2,840,612</u>
	<u>\$ 8,862,880</u>	<u>\$ 8,919,627</u>	<u>\$ 8,624,777</u>

15. Government transfers

	Budget (Unaudited)	2014	2013
Transfers for operating:			
Provincial government	\$ 357,370	\$ 518,833	\$ 668,560
Local government	125,290	129,240	110,550
	<u>482,660</u>	<u>648,073</u>	<u>779,110</u>
Transfers for capital			
Provincial government	2,248,950	4,321,450	9,107,889
	<u>\$ 2,731,610</u>	<u>\$ 4,969,523</u>	<u>\$ 9,886,999</u>

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

16. Expenditures by object

	Budget (Unaudited)	2014	2013
Salaries, wages and benefits	\$ 3,941,670	\$ 3,802,958	\$ 3,630,837
Contracted and general services	2,707,930	4,130,402	3,679,883
Materials, goods, supplies and utilities	1,518,220	1,278,871	936,403
Bank charges and short term interest	5,930	13,190	15,620
Interest on long-term debt	219,960	219,952	194,545
Other expenditures	59,430	49,117	30,380
Transfers to organizations and others	924,690	1,159,308	816,613
Amortization of tangible capital assets	2,888,785	2,888,785	2,574,641
	\$ 12,266,615	\$ 13,542,583	\$ 11,878,922

17. Contingency

The Municipal District of Pincher Creek No. 9 is a member of the Alberta Local Authorities Reciprocal Insurance Exchange. Under the terms of membership, the Municipal District could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

18. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Municipal District be disclosed as follows:

	2014	2013
Total debt limit	\$ 16,353,514	\$ 16,865,313
Total debt	6,862,308	6,103,613
	\$ 9,491,206	\$ 10,761,700
Debt servicing limit	\$ 2,725,586	\$ 2,810,885
Debt servicing	715,359	558,189
	\$ 2,010,227	\$ 2,252,696

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

19. Local Authorities Pension Plan

Employees of the Municipal District participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 230,534 people and 418 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP fund.

Contributions for current service are recorded as expenses in the year in which they become due.

The Municipal District is required to make current service contributions to the LAPP of 11.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 15.84% on pensionable earnings above this amount. Employees are required to make current service contributions of 10.39% of pensionable salary up to the year's maximum pensionable salary and 14.84% on pensionable salary above this amount.

Total current service contributions by the Municipal District to the LAPP in 2014 were \$256,381 (2013 - \$232,900). Total current service contributions by the employees of the Municipal District to the LAPP in 2014 were \$236,045 (2013 - \$212,542).

At December 31, 2013, the LAPP disclosed an actuarial deficiency of \$4.86 billion.

20. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1) Salary	(2) Benefits & allowances	2014	2013
Council				
Berg, Bjorn	\$ -	\$ -	\$ -	\$ 29,184
Yagos, Terry	30,650	704	31,354	26,787
Marchuk, Garry	35,275	500	35,775	22,894
Cyr, Helen	-	-	-	17,136
Cyr, Rodney	-	-	-	14,000
Hammond, Brian	39,300	687	39,987	7,982
Schoening, Fred	22,525	343	22,868	5,132
McNab, Grant	6,000	173	6,173	4,529
Chief administrative officer	148,226	2,104	150,330	151,950
Designated officer	\$ 90,133	\$ 3,272	\$ 93,405	\$ 91,352

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

21. Financial instruments

The Municipal District of Pincher Creek No. 9's financial instruments consist of cash and temporary investments, accounts receivable, investments, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Municipal District is not exposed to significant interest or currency risk arising from these financial instruments.

The Municipal District of Pincher Creek No. 9 is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Municipal District provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

22. Segmented disclosure

The Municipal District provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the schedule of segmented disclosure (schedule 3).

23. Budget amounts

The 2014 budget for the Municipal District was approved by Council on December 11, 2013 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified.

The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements. In addition, the approved budget did not contain an amount for amortization expense. In order to enhance comparability, the actual amortization expense has been included as a budget amount.

Budgeted surplus per financial statements	\$ 626,495
Less: Capital expenditures	(4,280,250)
Long-term debt repayments	(507,830)
Transfers to operating reserves	(31,060)
Add: Amortization	2,888,785
Transfers from capital reserves	1,328,920
<u>Equals: Budgeted surplus</u>	<u>\$ 25,060</u>

24. Approval of financial statements

These financial statements were approved by Council and Management.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

	Schedule of changes in accumulated surplus			Schedule 1	
	Unrestricted	Restricted	Equity in tangible capital assets	2014	2013
Balance, beginning of year	\$ 821,947	\$ 11,824,121	\$ 46,892,434	\$ 59,538,502	\$ 51,065,993
Excess of revenue over expenses	1,938,220	-	-	1,938,220	8,472,509
Unrestricted funds designated for future use	(3,313,654)	3,313,654	-	-	-
Restricted funds used for operations	875,941	(875,941)	-	-	-
Restricted funds used for tangible capital assets	-	(1,366,539)	1,366,539	-	-
Current year funds used for tangible capital assets	(3,187,132)	-	3,187,132	-	-
Annual amortization expense	2,888,785	-	(2,888,785)	-	-
Long term debt repaid	(641,305)	-	641,305	-	-
Proceeds of long-term debt	1,400,000	-	(1,400,000)	-	-
Debt charges recoverable	104,111	-	(104,111)	-	-
Change in accumulated surplus	64,966	1,071,174	802,080	1,938,220	8,472,509
Balance, end of year	\$ 886,913	\$ 12,895,295	\$ 47,694,514	\$ 61,476,722	\$ 59,538,502

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

Schedule of tangible capital assets

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2014	2013
Cost:									
Balance, beginning of year	\$ 3,134,981	\$ 60,768	\$ 7,437,587	\$ 165,576,580	\$ 8,142,886	\$ 2,249,421	\$ 5,118,165	\$ 191,720,388	\$ 179,611,694
Acquisitions	114,155	-	268,127	3,365,087	751,227	-	55,077	4,553,673	12,298,892
Construction-in-progress	-	-	-	4,841,467	111,933	-	(4,953,400)	-	-
Disposals	-	-	-	-	(33,606)	-	-	(33,606)	(190,198)
Balance, end of year	3,249,136	60,768	7,705,714	173,783,134	8,972,440	2,249,421	219,842	196,240,455	191,720,388
Accumulated amortization:									
Balance, beginning of year	-	47,383	899,480	134,732,971	4,288,197	1,362,152	-	141,330,183	138,930,740
Annual amortization	-	1,519	161,067	1,950,528	623,703	151,969	-	2,888,786	2,574,639
Disposals	-	-	-	-	(33,606)	-	-	(33,606)	(175,197)
Balance, end of year	-	48,902	1,060,547	136,683,499	4,878,294	1,514,121	-	144,185,363	141,330,182
Net book value	\$ 3,249,136	\$ 11,866	\$ 6,645,167	\$ 37,099,635	\$ 4,094,146	\$ 735,300	\$ 219,842	\$ 52,055,092	\$ 50,390,206

2013 net book value \$ 3,134,981 \$ 13,385 \$ 6,538,107 \$ 30,843,609 \$ 3,854,689 \$ 887,268 \$ 5,118,165 \$ 50,390,205

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2014

Schedule of segmented disclosure

Schedule 3

	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
Revenue								
Net municipal property taxes	\$ 8,919,627	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,919,627
User fees and sales of goods	62,501	55,297	207,682	267,889	-	56,569	-	649,938
Government transfers for operating	-	27,816	-	-	89,009	402,008	129,240	648,073
Investment income	323,183	-	-	-	-	-	-	323,183
Penalties and costs of taxes	57,866	-	-	-	-	-	-	57,866
Licenses and permits	-	-	-	-	-	13,250	-	13,250
Gain on disposal of capital assets	9,356	-	810	-	-	-	-	10,166
Rental	25,160	-	193,704	-	-	1,360	-	220,224
Other	39,475	3,200	236,493	-	-	26,690	11,168	317,026
	9,437,168	86,313	638,689	267,889	89,009	499,877	140,408	11,159,353
Expenses								
Salaries, wages and benefits	1,231,363	19,745	2,120,324	-	-	431,526	-	3,802,958
Contracted and general services	395,946	572,411	2,315,129	697,337	-	121,358	28,221	4,130,402
Materials, goods, supplies and utilities	156,144	671	1,028,418	27,161	-	68,477	-	1,278,871
Bank charges and short term interest	13,190	-	-	-	-	-	-	13,190
Interest on long term debt	-	-	179,603	40,349	-	-	-	219,952
Other expenditures	30,582	104	(5,043)	13,521	75	185	9,693	49,117
Transfers to organizations and others	-	-	-	-	153,545	224,858	780,904	1,159,308
Amortization of tangible capital assets	217,227	38,309	2,592,617	-	-	40,633	-	2,888,785
	2,044,452	631,240	8,229,048	778,368	153,620	887,037	818,818	13,542,583
Deficiency of revenue over expenses before other	7,392,716	(544,927)	(7,590,359)	(510,479)	(64,611)	(387,160)	(678,410)	(2,383,230)
Other								
Government transfers for capital	200,000	-	1,535,567	2,585,883	-	-	-	4,321,450
Excess of revenue over expenses	\$ 7,592,716	\$ (544,927)	\$ (6,054,792)	\$ 2,075,404	\$ (64,611)	\$ (387,160)	\$ (678,410)	\$ 1,938,220

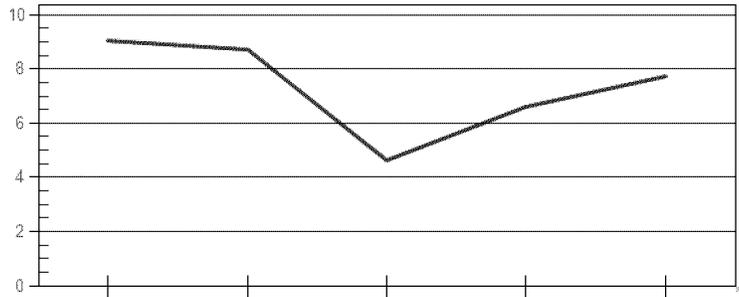
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
INDICATORS OF FINANCIAL CONDITION
For the year ended December 31, 2014
(\$ thousands)

2010 2011 2012 2013 2014

SUSTAINABILITY INDICATORS

Assets to liabilities

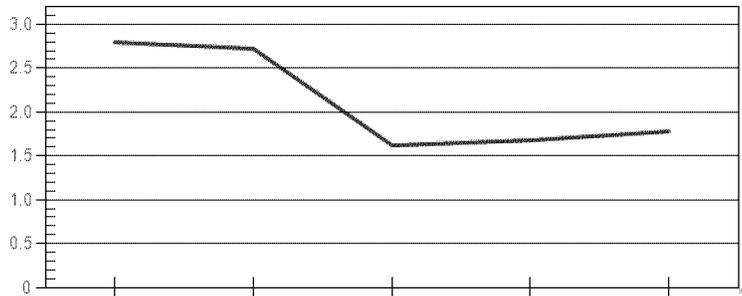
The "assets-to-liabilities" indicator reports the ratio of a government's financial and non-financial assets to its liabilities. This indicator supports a discussion about sustainability by illustrating the extent to which a government finances its operations by issuing debt. A ratio higher than one indicates that a government has accumulated surplus and has assets greater than debt. A ratio of less than one indicates that debt is greater than assets and that the government has been financing its operations by issuing debt. A trend in this direction may not be sustainable.



Total assets	\$	52,981	\$	53,975	\$	65,079	\$	70,180	\$	70,607
Total liabilities	\$	5,867	\$	6,199	\$	14,013	\$	10,642	\$	9,131
Assets to liabilities		9.03		8.71		4.64		6.59		7.73

Financial assets to liabilities

The "financial assets-to-liabilities" indicator reports the ratio of a government's financial assets to its liabilities. A result lower than one indicates liabilities exceed financial assets (net debt) and future revenues will be required to pay for past transactions and events. A result higher than one indicates financial assets exceed liabilities (net financial assets) and financial resources are on hand that can finance future operations. A trend showing increases in net debt or reductions in net financial assets may not be sustainable.



Total financial assets	\$	16,373	\$	16,869	\$	22,764	\$	17,854	\$	16,218
Total liabilities	\$	5,867	\$	6,199	\$	14,013	\$	10,642	\$	9,131
Financial assets to liabilities		2.79		2.72		1.62		1.68		1.78

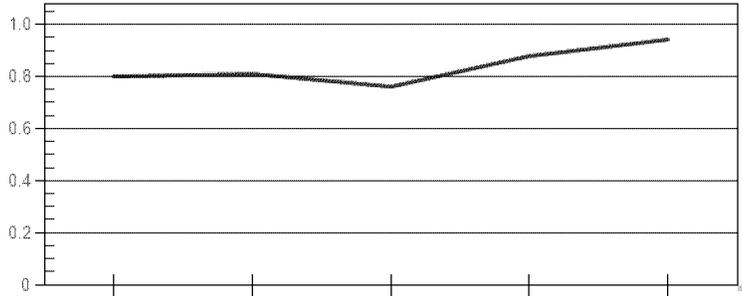
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
INDICATORS OF FINANCIAL CONDITION
For the year ended December 31, 2014
(\$ thousands)

2010 2011 2012 2013 2014

SUSTAINABILITY INDICATORS, CONTINUED

Operating expenses to taxable assessment

The "total expenses-to-taxable assessment" indicator provides the trend of government spending over time in relation to the growth in the economy. A trend that shows total expense is growing at a faster rate than the growth in the economy may not be sustainable.

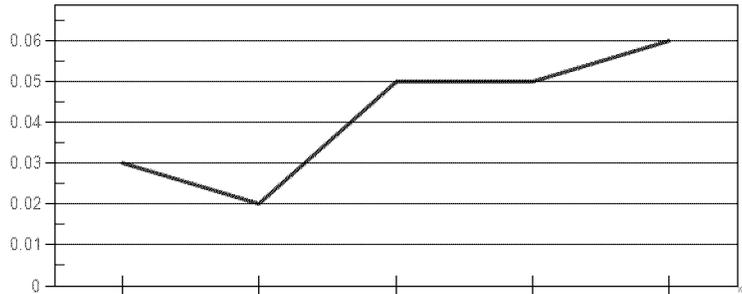


Operating expenses	\$ 9,654	\$ 9,577	\$ 10,000	\$ 11,879	\$ 13,543
Taxable assessment	\$1,201,829	\$1,179,654	\$1,311,454	\$1,355,829	\$1,448,276
Operating expenses to taxable assessment	0.80 %	0.81 %	0.76 %	0.88 %	0.94 %

FLEXIBILITY INDICATORS

Public debt charges to revenues

The "public debt charges-to-revenues" indicator measures public debt charges as a percentage of revenues. It illustrates the extent to which past borrowing decisions present a constraint on a government's ability to meet its financial and service commitments in the current period. Specifically, the more government uses revenues to meet the interest costs on past borrowing, the less will be available for program spending.



Debt servicing	\$ 221	\$ 221	\$ 563	\$ 558	\$ 715
Operating revenue	\$ 8,495	\$ 9,747	\$ 12,388	\$ 11,244	\$ 11,159
Public debt charges to revenues	0.03	0.02	0.05	0.05	0.06

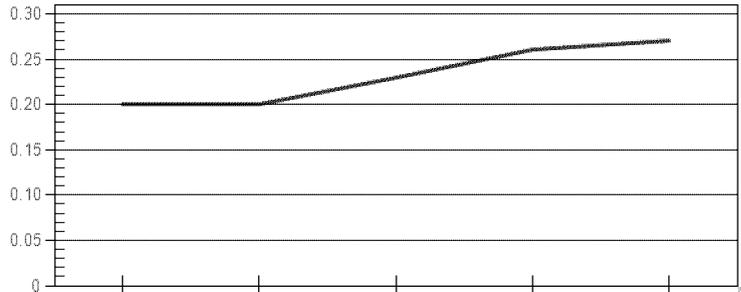
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
INDICATORS OF FINANCIAL CONDITION
For the year ended December 31, 2014
(\$ thousands)

2010 2011 2012 2013 2014

FLEXIBILITY INDICATORS, CONTINUED

Net book value to cost of tangible capital assets

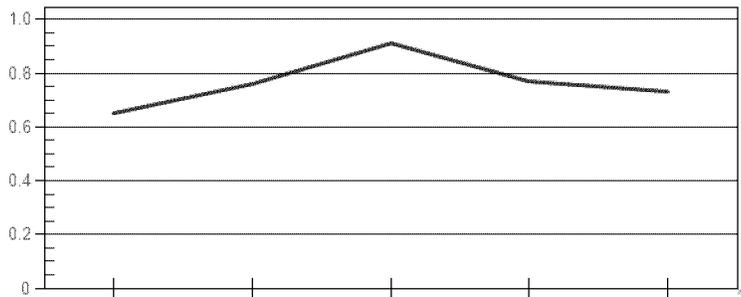
The "net book value of capital assets-to-cost of capital assets" indicator is important because it reports the extent to which the estimated useful lives of a government's tangible capital assets are available to provide its products and services. If a government's scale, scope and level of services remain unchanged or grow, its asset base could eventually impair flexibility because of the impending future costs of capital asset repair or replacement. Further information regarding assessing the physical condition of tangible capital assets can be found in ASSESSMENT OF TANGIBLE CAPITAL ASSETS, SORP-3.



Net book value	\$ 34,844	\$ 35,271	\$ 40,681	\$ 50,390	\$ 52,055
Cost of tangible capital assets	\$ 170,434	\$ 172,598	\$ 179,612	\$ 191,720	\$ 196,240
Net book value to cost of tangible capital assets	0.20	0.20	0.23	0.26	0.27

Own source revenues to taxable assessment

The "own-source revenues-to-taxable assessment" indicator is important because it shows the ratio of a local government's own-source revenues to its tax base. A change in the size of a local government's taxable assessment or a change in the rate of growth in assessment in relation to changes in own-source revenues could influence flexibility.



Own source revenues (net of government transfers)	\$ 7,855	\$ 8,989	\$ 11,873	\$ 10,464	\$ 10,511
Taxable assessment	\$1,201,829	\$1,179,654	\$1,311,454	\$1,355,829	\$1,448,276
Own source revenues to taxable assessment	0.65 %	0.76 %	0.91 %	0.77 %	0.73 %

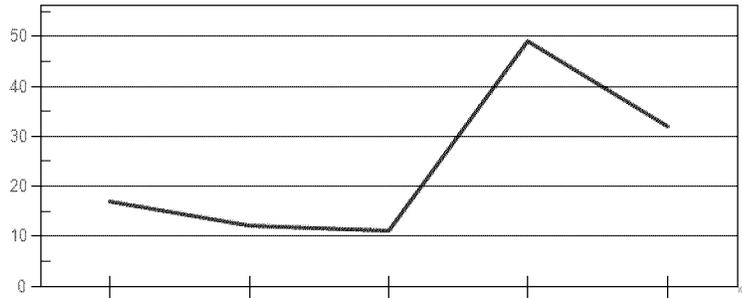
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
INDICATORS OF FINANCIAL CONDITION
For the year ended December 31, 2014
(\$ thousands)

2010 2011 2012 2013 2014

VULNERABILITY INDICATORS

Government transfers to total revenues

The purpose of reporting "government transfers-to-total revenues" is to show the proportion of revenues that provincial or local governments receive from other governments. This indicator offers a perspective on the degree of vulnerability a government faces as a result of its dependence on another level of government for revenues.



Government transfers (including capital)	\$ 1,643	\$ 1,250	\$ 1,417	\$ 9,887	\$ 4,970
Total revenues (including capital)	\$ 9,498	\$ 10,239	\$ 13,290	\$ 20,351	\$ 15,481
Government transfers to total revenues	17 %	12 %	11 %	49 %	32 %

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
MARCH 10, 2015**

8482

The Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, March 10, 2015, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Grant McNab and Garry Marchuk

STAFF Chief Administrative Officer Wendy Kay, Director of Finance and Administration Mat Bonertz, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Finance Manager Janene Day and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 15/112

Moved that the Council Agenda for March 10, 2015, be amended, the amendments as follows:

Addition to Municipal E4f – Hiring a Full Time Employee
Addition to In-Camera – Legal;

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

1) Business Improvement Loan

Councillor Terry Yagos declared a conflict of interest, as he has a family member that is affiliated with the Beaver Mines Store, and left the meeting, the time being 1:02 pm.

Jacques Thouin appeared as a delegation to speak to the interest free Business Improvement Loans available through Community Futures.

Mr. Thouin is the owner of Beaver Mines Store. He is asking the MD to assist in promoting the small business owners within the MD through partnering with Community Futures.

Community Futures provides interest free loans to small business owners.

Tony Walker, with Community Futures, appeared before Council to further explain the program.

The benefits to the municipality were discussed.

Other municipalities and how this affects them was discussed.

Rural municipalities were discussed.

The approval process of the loan was discussed.

Councillor Yagos returned to the meeting, the time being 1:12 pm.

2) Pincher Creek Curling Club

Debbie Reed, with the Pincher Creek Curling Club, appeared as a delegation on behalf of the Club. The Club is requesting financial assistance from the MD.

The Town of Pincher Creek has stated that they will financially support the Curling Club; the Club is asking the MD to consider matching this support.

Revenues for the Club were discussed.

Minutes
Council Meeting
March 10, 2015

The number of users were discussed. It was stated that 750 users use the facility for 4 ½ months.

The users from the MD was discussed. It was stated at 60% of the users are from the MD.

The school users pay \$5 per student when they curl.

The junior program was discussed.

The final total of \$3 million was discussed. This was an estimate from 2011.

The current curling rink is estimated to be usable for another 6 years at the most.

C. MINUTES

1) Council Meeting Minutes

Councillor Garry Marchuk 15/113

Moved that the Council Meeting Minutes of February 24, 2015, be amended, the amendments as follows:

Resolution No 15/088 – Change the wording to read “..., due to what appears to be a shortage of engineers”.

Resolution No 15/092 – Add Councillor Terry Yagos as the mover.

Resolution No 15/095 – Change the wording to read “...to Change Operator Contact Information, be received”;

And that the minutes be approved as amended.

Carried

D. UNFINISHED BUSINESS

1) Playground at Livingstone School

Councillor Garry Marchuk 15/114

Moved that the letter from the Livingstone Playground Committee, dated February 9, 2015, regarding the playground at Livingstone School, be received as information.

Carried

E. CHIEF ADMINISTRATOR OFFICER’S (CAO) REPORTS

1) Operations

a) Request to Purchase Used Bridge

Councillor Terry Yagos 15/115

Moved that the report from the Chief Administrative Officer, dated March 3, 2015, regarding the request to purchase used bridge, be received;

And that this be tabled pending advertisement to determine if there is additional interest, and to gather further information as to the location of the proposed placement of the bridge.

Carried

Minutes
Council Meeting
March 10, 2015

b) Dust Control Tenders

Councillor Terry Yagos 15/116

Moved that the report from the Chief Administrative Officer, dated March 3, 2015, regarding Dust Control Tenders, be received;

And that Council award the 2015 Dust Control program to Sinnott Farm Services Ltd., at the tender price of \$154,350.00 (GST included), for application of a minimum of 35,000 meters of dust control product.

Carried

c) Operations Report

Councillor Fred Schoening 15/117

Moved that the Operations Report for the period of February 18, 2015 to March 5, 2015, be received as information.

Carried

Council requested the waste bin in Cowley be identified as belonging to the MD.

2) Planning and Development

Nil

3) Finance

a) Ortho Corrected Air Photo Project Change Request

Councillor Terry Yagos 15/118

Moved that the report from the Director of Finance and Administration, dated February 27, 2015, regarding Ortho Corrected Air Photo Project Change Request, be received;

And that Administration be approved to support the consortium's .25 meter accuracy initiative, and if the project goes ahead, the increase cost of the project be funded from the Administration Capital Reserve (Account No. 6-12-0-760-6760) to a maximum overall cost of \$60,000.00.

Carried

b) Cash Flow Requirement

Councillor Terry Yagos 15/119

Moved that the report from the Director of Finance and Administration, dated February 27, 2015, regarding Cash Flow Requirement, be received;

And that Administration be authorized to liquidate the Bank of Montreal Nesbit Burns bonds to ensure the MD has adequate cash on hand to operate through May 31, 2015.

Carried

Minutes
Council Meeting
March 10, 2015

4) Municipal

a) Emergency Management Proposal

Councillor Terry Yagos 15/120

Moved that the report from the Chief Administrative Officer, dated March 2, 2015, regarding Emergency Management proposal, be received;

And that Council approve an expenditure up to \$50,000, from the Mill Rate Stabilization Reserve for training of staff and preparation of a Municipal Emergency Plan.

Councillor Garry Marchuk requested a recorded vote.

Carried
Councillor Grant McNab – Opposed
Councillor Garry Marchuk – Opposed
Reeve Brian Hammond – In Favour
Councillor Fred Schoening – In Favour
Councillor Terry Yagos – In Favour

b) Annual General Meeting of the Genesis Insurance Exchange and the Jubilee Reciprocal Insurance Exchange

Councillor Fred Schoening 15/121

Moved that the proxy documentation, regarding the Annual General Meeting of the Genesis Insurance Exchange and the Jubilee Reciprocal Insurance Exchange, be received;

And that Reeve Brian Hammond attend the Annual General Meeting to be held on March 18, 2015, for Jubilee Reciprocal Insurance Exchange (JRIE) and Genesis Reciprocal Insurance Exchange (GRIE), and vote as a member for the MD of Pincher Creek.

Carried

c) Create a Flag Contest

Councillor Fred Schoening 15/122

Moved that the Create a Flag Contest be offered again with a cash prize of \$200, with public acknowledgment of the winner;

And further that the advertising efforts be expanded.

Carried

d) CAO Report

Councillor Fred Schoening 15/123

Moved that the CAO report for the period of February 6, 2015 to March 5, 2015, be received as information.

Carried

Minutes
Council Meeting
March 10, 2015

e) Hiring of a Full Time Employee – Public Works

Councillor Terry Yagos 15/124

Moved that the hiring of a Full Time Employee for Public Works be authorized.

Councillor Garry Marchuk requested a recorded vote.

Carried
Councillor Terry Yagos – In Favour
Councillor Fred Schoening – In Favour
Reeve Brian Hammond – In Favour
Councillor Garry Marchuk – Opposed
Councillor Grant McNab – In Favour

F. CORRESPONDENCE

(1) Action Required

a) Business Improvement Loan

As per Policy, this item will be put on the Council Agenda for March 24, 2015.

b) Goose Lake to Chapel Rock AltaLink's Proposed Transmission Line

Councillor Terry Yagos 15/125

Moved that letter from Dan and Carey McKim, dated February 23, 2015, regarding the Goose Lake to Chapel Rock AltaLink's Proposed Transmission Line, be received as information;

And that a letter be forwarded to the McKim's thanking them for their input.

Carried

c) Pincher Creek and District Municipal Library – Request for Donation

Councillor Fred Schoening 15/126

Moved that the letter from Pincher Creek and District Municipal Library, dated February 26, 2015, regarding a request for donation, be received;

And that \$500 be donated towards the 25th Anniversary of the founding of the Society of Friends of the Pincher Library, with funds coming from Grants to Groups and Organizations (Account No. 2-74-0-770-2765).

Carried

d) Expression of Interest for Rural Housing Initiative

Councillor Terry Yagos 15/127

Moved that the email from Alberta Rural Development Network, dated March 3, 2015, regarding an expression of interest for Rural Housing Initiative, be received as information.

Carried

Minutes
Council Meeting
March 10, 2015

e) Member Input Request: Drinking Water Regulation Consultation

Councillor Fred Schoening 15/128

Moved that the email from Alberta Association of Municipal Districts and Counties, dated March 4, 2015, regarding Member Input Request; Drinking Water Regulation Consultation, be received;

And that this item be referred to the Director of Operations for review.

Carried

(2) For Information Only

Councillor Terry Yagos 15/129

Moved that the following be received as information:

- a) Emergency Management
 - Letter from Town of Pincher Creek, dated February 19, 2015
- b) Details of Windy Slopes Health Foundation Plans for Pincher Creek ER
 - News Article from Pincher Creek Voice, dated February 27, 2015
- c) Small Communities Fund
 - Letter from Alberta Municipal Affairs, dated February 26, 2015
- d) New West Partnership Trade Agreement
 - Letter from Alberta International and Intergovernmental Relations, dated February 23, 2015
- e) Oldman Watershed Council February 2015 E-Newsletter
 - Email from Oldman Watershed Council, dated February 27, 2015

Carried

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- Nothing to report

Councillor Fred Schoening – Division 2

- Nothing to report

Councillor Garry Marchuk – Division 3

- Oldman River Regional Services Commission
 - Executive Committee Meeting Minutes of November 13, 2014
- Alberta SouthWest Regional Alliance
 - Minutes of February 4, 2014
 - Bulletin March 2015
- Economic Development Meeting with Town of Pincher Creek

Reeve Brian Hammond - Division 4

- Nothing to report

Councillor Terry Yagos – Division 5

- Lundbreck Citizens Council
- Agricultural Service Board

Minutes
Council Meeting
March 10, 2015

Councillor Fred Schoening 15/130

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Grant McNab 15/131

Moved that Council and Staff move In-Camera, to discuss one (1) Land and two (2) Legal issue, the time being 2:29 pm.

Carried

Councillor Garry Marchuk 15/132

Moved that Council and Staff move out of In-Camera, the time being 3:28 pm.

Carried

I. RENEWAL OF AIR TANKER BASE LEASE

Councillor Fred Schoening 15/133

Moved that the Reeve and Chief Administrative Officer be authorized to sign the new Air Tanker Base Lease, for the term April 1, 2015 to March 31, 2025, based on the agreed upon terms between the MD and ESRD.

Carried

J. EMERGENCY MANAGEMENT

Councillor Garry Marchuk 15/134

Moved that the letters regarding Emergency Management discussed In-Camera, be received for information.

Carried

K. ADJOURNMENT

Councillor Garry Marchuk 15/135

Moved that Council adjourn the meeting, the time being 3:29 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MD OF PINCHER CREEK

March 19, 2015

TO: Reeve and Council
FROM: Roland Milligan, Director of Development and Community Services
SUBJECT: **Proposed Beaver Mines Pathway**

1. Origin

- A delegation of Beaver Mines residents attended the August 26, 2014 MD Council meeting to present a proposal for developing a walking path (the path) within the Hamlet.
- The delegation cited safety concerns walking along Highway 774 and active living as reasons to be considered for the path development.
- It should be noted that other members of the Beaver Mines community were in attendance and they made it known that not all residents were in agreement on a path.
- A diagram was presented showing a looped path using existing undeveloped MD owned closed lanes, the Beaver Mines park, MR lots, portions of the Direct Control parcel (possible future fire hall site), and a possible 2.4 acre land purchase on the hamlet's west boundary (Enclosure No. 1).

2. Background/Comment

- After the August 26, 2014 Council meeting, the MD started discussions with the adjacent landowner to investigate the possibility of acquiring a portion of land for the path.
- After a few months of discussion with the landowner, Council received the following offer for a strip of land for the path.
- The landowner was willing to donate a 1.83 metre (6') wide strip adjacent to the west edge of the hamlet (in the location as shown on Enclosure No. 1) in exchange for the MD providing fencing, appropriate signage, taking care of all legal requirements, and undertaking approximately 2 ha (5 acres) of brush clearing for the landowner.
- It was resolved at the February 10, 2015 Council meeting that the MD would hold a public meeting to present this offer to the residents of Beaver Mines and to all MD residents and taxpayers.
- A Public Meeting was advertised and held on Tuesday, March 10, 2015 in the MD Administration building, to discuss the path development.
- The information gathered at the meeting is included as Enclosure No. 2.
- Approximately ten (10) Beaver Mines residents attended the meeting to let their views be known. There were also three submissions (included in Enclosure No. 2) from people who were unable to attend.
- Question, concerns, and issues that were raised include the following:
 - Was there any discussion about what will best serve the community? It was stated that all the community was involved in the discussion.
 - This has been an ongoing project to connect both ends of the community for several years.

- The narrow strip does not provide what the proponents were looking for.
- Having a looped path is the desired outcome but what was being proposed did not seem to provide this.
- The use of the MR along the highway was mentioned as being used for a portion of the entire path and also being used as an interim/first step development toward a comprehensive path system.
- It was stated more than once that the entire community has not been involved with the planning process of the path development and that the entire community needs to be involved before it proceeds any further.
- Once Highway 774 becomes the MD's, the right of way beside the highway will fall under the jurisdiction of the municipality.
- The water issue in Beaver Mines was discussed. It would be best if both the pathway and the water issues could be solved. Perhaps the water utility right of way could be the pathway also.
- Concerns were raised regarding the cost of the pathway versus what may be a bigger health issue, the development of water and sewer for the hamlet.
- The larger planning process was mentioned.

3. Discussion

- If the MD is prepared to consider development of a path, it was made clear that further consultation and planning is desired from the residents of the hamlet.
- The MD's planner has been contacted and asked to comment on a path development within the hamlet. At the time of preparing this report no information had been received.

Recommendation No. 1

- That Council contact the Landowner who proposed the land donation for the walking path and inform him that the MD will not be moving forward with the proposal at this time and further, that the MD undertake a preliminary planning study into the development of a walking path within the Hamlet of Beaver Mines.

Recommendation No. 2

- That Council contact the Landowner who proposed the land donation for the walking path and inform him that the MD will not be moving forward with the proposal at this time and further, that Council receive this report as information and not proceed with the development of a walking path with the Hamlet of Beaver Mines at this time.

Respectfully Submitted,

Roland Milligan



Enclosure(s): 1) Map of Proposed Walking Path
2) Notes from Public Meeting held on March 10, 2015

Reviewed by: Wendy Kay



March 19, 2015

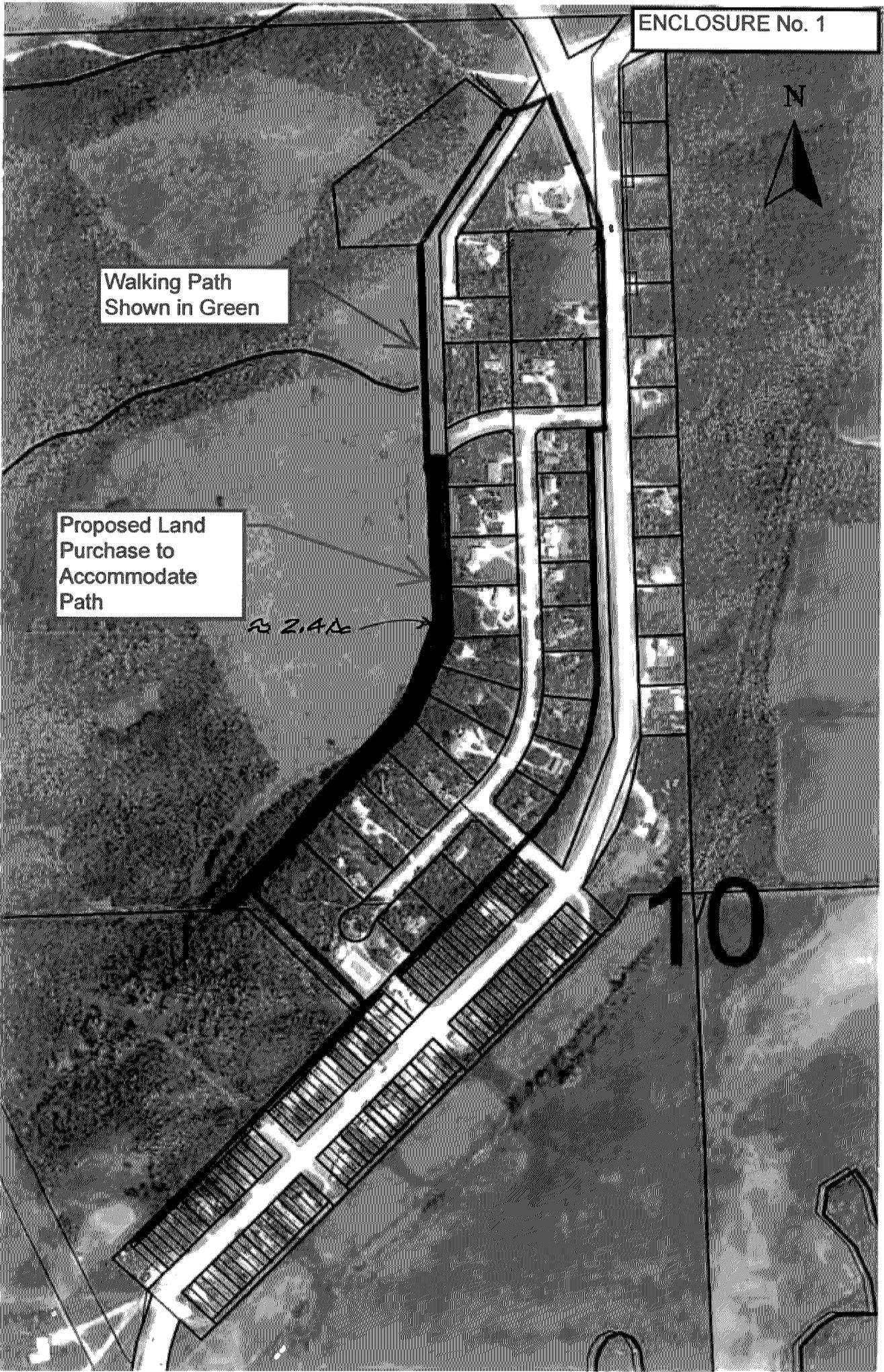


Walking Path
Shown in Green

Proposed Land
Purchase to
Accommodate
Path

≈ 2.4A

10



**Public Meeting for Proposed Pathway Adjacent to
Hamlet of Beaver Mines
March 10, 2015**

Present: Council, Wendy Kay, Roland Milligan, and Tara Cryderman

Reeve Hammond opened the public meeting and welcomed everyone.

Councillors were introduced.

Wendy spoke at this time:

- Provided a brief history
- Explained the offer that is on the table at this time
 - 6 feet of land will be donated
 - Clearing of land
 - Fencing the pathway
- The total proposed cost of the project was discussed, including land clearing, surveying, legal fees, fencing, etc is almost \$28,000

Roland asked for comments and questions at this time:

Was there any discussion about what will best serve the community?

- Not all the community was involved in the discussion

A letter from Mike Lynch was read and presented.

A delegation to Council triggered this project.

This has been an ongoing project to connect both ends of the community for several years.

The back strip doesn't seem to be what they are looking for.

Having a loop is the ideal but this doesn't seem to provide this.

The MR along the highway was mentioned.

It seems to be premature to build the pathway if this isn't what the community wants.

They came to us with a proposal, it would be great to have a proposal put towards the community.

Should there be a general vote to see if this is really what the community wants instead of being told that a pathway is going in.

The community wants something safe.

Why is it only 6 feet?

The safety of the fence was questioned.

Why wasn't the MR pathway considered?

Municipal Reserves were discussed.

Once Highway 774 becomes the MD, the right of way beside the highway will become the jurisdiction of the municipality.

Slowing traffic down through the hamlet was discussed.

Trespassing onto the proposed land that is currently occurring was mentioned. It isn't a surprise that he is donated the land; it's been used as one already.

Is Council considering this as a safety issue or a fitness issue?

The water issue in Beaver Mines was discussed. It would be best if both the pathway and the water issues could be solved. Perhaps the water utility right of way could be the pathway also.

The cost of the pathway was discussed.

Water seems to be the biggest issue.

The pathway behind Second Avenue along the closed lane was discussed.

The community needs to be polled in a more comprehensive fashion.

Finding the least offensive way to make a loop was suggested.

The larger planning process was mentioned.

Cost effectiveness with regards to this project was discussed.

The green strip of MR was mentioned again.

Taking the offer back to the citizens is the next step. Then the citizens will bring back their discussions.

Water and sewer was briefly mentioned.

Developing all right of ways should occur.

Federal funding was discussed.

Roland Milligan

From: Lynn Calder <calderlm@toughcountry.net>
Sent: March-08-15 5:34 PM
To: Roland Milligan
Subject: Subject: Proposed Pathway for Beaver Mines – Request for Community Consultation from Beaver Mines Resident/Landowner Lynn Calder

Dear Roland - I will be unable to attend the meeting on Tuesday, so please accept this letter (attached and also below in case you can't read the attachment) with my input on the pathway proposal.

Thanks, Lynn

Municipal District of Pincher Creek #9

1037 Herron Avenue ,

Pincher Creek, AB, T0K 1W0

Subject: Proposed Pathway for Beaver Mines – Request for Community Consultation

Attention: Roland Milligan, Development Officer

Dear Mr. Milligan,

I am a landowner and resident of Beaver Mines and currently sit on the Board of the Beaver Mines Community Association as Treasurer. I am writing this letter to provide my input to the discussion on the proposed pathway for Beaver Mines. I believe the concept of a pathway in Beaver Mines has some merit, particularly if it enables people to get from one end of the hamlet to the other without having to walk on the shoulder of Highway 774. However, there are many people in the hamlet with concerns about the proposal, and I believe the MD would be unwise to move ahead with the project without further public consultation. I have three specific requests:

1. I ask that Beaver Mines residents be given a chance to have input into the location and design of the pathway, preferably by way of a community meeting in Beaver Mines. This should include a map and an opportunity to walk any proposed routes so we can understand the benefits and the potential negative impacts and should be held on a weekend so the many people who are not here during the week can attend.

2. I ask that the MD consult one on one with all landowners who may be directly affected (most of the community, as I understand it) and work with them to try to address any concerns they may have with having a pathway right on their back fence.

3. I ask that the MD not purchase any land or spend any additional ratepayer monies until there is a community consensus in support of the pathway, including its purpose, design and location.

Thank you for your consideration.

Best regards,

Lynn Calder

Beaver Mines Landowner/Resident

Board Member, Beaver Mines Community Association (2011 to present)

Roland Milligan

From: Mark Pinard <mpinard@toughcountry.net>
Sent: March-10-15 11:06 AM
To: Roland Milligan
Subject: Beaver Mines proposed pathway

Roland Milligan

Mar. 10 2015

MD of Pincher Creek

Dear Roland

Further to our conversation of last week, here are my concerns with the proposed pathway:

When the Beaver Mines Community Association was asked by a group of residents to support a new pathway, I was told that a 66 foot corridor would be acquired behind my property, and there would be a buffer between the path and residents' back fences.

If the MD only acquires a narrow corridor the path would run along my back fence. This is something one might see in inner city Calgary but is not suitable for a rural community like ours.

If only a small parcel of land is being considered, and residents' privacy concerns ignored, then the Community Association will have to reconsider its support of the project.

I was also assured that motorized vehicles would be prohibited from the pathway. I would like to know what measures the MD would take to prevent motorized vehicle access to the pathway, as ATVs currently enter our community park through two pedestrian entrances that have no physical barriers or signs.

Mark Pinard
Board Member, Beaver Mines Community Association (2004 – present)

From: "Mike and Merle" <mallynch@shaw.ca>
Subject: **proposed pathway Beaver Mines**
Date: March 9, 2015 10:20:39 PM MDT (CA)
To: <farneill@toughcountry.net>

To: Beaver Mines Community Assn./M. D. Council

Although I am unable to attend the meeting I would like to restate my thoughts on the proposed pathway. Firstly I am dismayed that the pathway proponents have not seen fit to keep those property owners most affected by the proposal informed of any action being taken.

As I stated in my letter to the M.D. Councillors, I am against the construction because of concerns over privacy and security, particularly with foot traffic behind my property which is only occupied part time.

It also seems to be a very unnecessary use of tax dollars when there is an alternative route

on lightly used 2nd Avenue and considering the present state of the economy affecting all levels of government in the Province.

Thank You

M.J. Lynch

502 2nd Avenue Beaver Mines

ITEM D(1) FURTHER INFORMATION**Proposed Beaver Mines Walking Path****Planner's Comments**

The following is provided as planner comments in respect to the proposed Beaver Mines Walking Path as depicted in the drawing provided by MD staff entitled Enclosure No.1.

In the provincial planning context under the South Saskatchewan Regional Plan, the proposal meets the Implementation Plan subsection 8. *Community Development in Building Sustainable Communities*. In Alberta, the most popular household activity (Alberta Recreation Survey 2013) is walking for pleasure. Under the SSRP, the development of a trail system can be attributed to promoting a healthy community. And the amenity itself can be seen as a contribution to Beaver Mines sustainability as a community.

The local planning context for the Hamlet of Beaver Mines is set out in the Municipal Development Plan under *Part III Municipal Development Plan Policies* subsection *H. Hamlets*. Council should review the sections on *General* hamlet policies and the specific policies on *Beaver Mines* to ensure the discussion and decision regarding the trail does not conflict with the policies already agreed to by Council. If a conflict in policy is found subsection *A. Waiver of Municipal Development Polices* may be considered as a means of resolution.

The trail alignment as depicted has for the most part utilized MD owned land which is appropriate for the proposed use. There are two areas where the concept lacks MD ownership: firstly along the highway near the Gelber and Adams property and secondly along the west side through the Oczkowski land. In the first instance discussion with Alberta Transportation (AT) is necessary to define alignment. Off the pavement edge is ditch and treed brush which will prove difficult for any proposed construction. Extension of pavement surface for a trail would be strictly the through the approval of AT.

The second ownership gap is the Oczkowski land extension. As I understand, this land purchase has been discussed at length among council and staff. In avoiding conflict with the planning documents, I understand purchasing the land an access right-of-way is being proposed. If done this way I have no concern with the proposed use in that right-of-way regardless of the ultimate width.

The planning of the trail through this area necessitates a broader discussion of the future growth of Beaver Mines as a hamlet. The growth area for Beaver Mines is limited to the east by the flat contour of land adjacent to Beaver Mines Creek. The lands to the west although sloped provide a means to development that may better suit future infrastructure.

If housing expansion was proposed in the future on the west side of town, the proposed land purchase could be viewed in many ways. It is not normal planning practice to place roadways on either side of lots and therefore the proposed purchase should not be viewed as a roadway. But there is potential that an alley could be developed to service the future upslope lots. The path and its right-of-way if developed where proposed would in the planning context be in conflict with an alley (where you have a choice, cars and pedestrians don't mix). Understanding the pros and cons for alleys, the land would not be compromised by a trail if it was also needed in the future for a utility corridor.

The question of how much land (in this case defined by its width) is one which is difficult not knowing what the Hamlet could look like in the future. Notwithstanding the alley discussion above, the access right-of-way when backed onto existing lots needs to be strictly enforced as a green space and not a secondary access for the existing residences. Further, it is prudent that where possible some separation between the trail and the existing or future lots be allowed for and this comment extends to the entire system. If the potential for lots is possible to the west the trail needs to be kicked away from them as well as the existing lots.

More width may be desirable in the Beaver Mines context, because of cougar and bear exposure. A wider green space allows for the pedestrian to see what is coming up and not be funneled into a tight space. All parks, trails and open space planning in the area needs to be done with this in mind.

In sloped areas, trails that are developed perpendicular to the slope need space to develop proper drainage. Width will help with the conveyance of water away from the trail, residences and other infrastructure.

Pincher Creek Curling Club
Box 1831
Pincher Creek, AB T0K1W0
March 4, 2015

MD of Pincher Creek No.9
Box 279
Pincher Creek, AB, T0K1W0

Dear Council Members,

Healthy lifestyles of the families and individuals in our community are due to a variety of factors including essentials like food and shelter while also taking into account things like exercise. Curling is a sport that allows families to play together, have social time together and get exercise all at the same time.

Curling is a sport that persons aged 7 to 87 can play together and even play on the same team in a league. This allows families to play together no matter what age or skill level. We believe that curling is a traditional Alberta sport and thus we are trying to preserve and enhance our lifestyle through curling here in Pincher Creek. To address and achieve this, it is our goal to construct a new facility. Cost efficiency and wheelchair accessibility are a couple of advantages the new building will provide.

After our reopening four years ago the club has consistently increased members and usage of the curling rink along with having a profit increase each year. In the last three years, we have seen a yearly increase in the junior program of 30%, 80%, 75% respectively. We currently have an average of 750 users per month with 60% being from the MD of Pincher Creek No.9. Clubs from as far as Calgary are consistently attending bonspiels.

As a club, we have raised \$30,000 towards a new building. In 2012 we proposed a plan for a new facility to MD of Pincher Creek council and Pincher Creek Town Council at an estimated cost of \$3,000,000. Our club applied for grants that were denied because we did not have a land location nor did we have financial backing. The Town of Pincher Creek has recently budgeted for \$1.25 million for a new curling rink. We are again in the process of applying for grants such as CFEP, CIP, along with grants from private foundations. Our goal as a club is to raise \$500,000 for the new building with hopes that the MD of Pincher Creek No 9. will match the Town of Pincher Creek's amount of 1.25 million.

With your generous support we will be able to help many of these families and individuals not only to meet essential daily needs, but to get healthy in the process while bonding as families and as a community.

Sincerely,

Debbie Reed
Past President
Fundraising Coordinator

Council
Correspondence

Wendy Kay

From: Yahoo! Member Services <jjpthouin@yahoo.ca>
Sent: Thursday, February 26, 2015 10:26 AM
To: Garry Marchuk; Wendy Kay
Subject: business improvement loan
Attachments: BI loan.PDF

Garry; can you ask council to consider joining the business improvement loans offered by community futures Alberta Southwest !!

The beaver mines store desperately needs improvements after 30 years of operation. (now is a good time for us to do the work; dead season since Castle has closed)

This offer gives us an incentive to start renovations and employ local tradesmen; carpenter, electrician, plumber, flooring, etc.

good all around for the community.

thanks Jacques.

PS: Kirk Clemens from Community futures said our MD is not on board the program.

Letter of Understanding

Between:

Community Futures Alberta Southwest (CFABSW)

Box 1568, 659 Main Street

Pincher Creek, Alberta, T0K 1W0

And

Municipal District of Pincher Creek No. 9

Box 279, 1037 Herron Avenue

Pincher Creek, Alberta, T0K 1W0

Purpose of this Letter of Understanding:

To define the details of the agreement for participation in the "Business Improvement Loan" (BIL) program and the process that will be followed for all approved loans under the BIL program.

Term of Agreement

This Letter of Understanding begins April 1, 2015 and will be renewed annually as long as both parties agree.

The Offering

- CFABSW will offer interest free loans up to \$10,000.00, to businesses in the MD of Pincher Creek.
- These funds will be used to "improve" the business.
- The interest on the loan will be paid by the "MD of Pincher Creek" at a rate of Prime + 3%.
- The interest will be calculated for the term of the loan and paid within 30 days of the loan disbursement.
- All documentation for the loans will be done by CFABSW.

Commitment by CFABSW

- Review all Applicants for suitability for the BIL program.
- Prepare all documentation to secure the loan repayment. This will include a Promissory Note and a General Security Agreement.
- Ensure approved loan funds are used for the purpose they were approved for.
- Prepare and submit an invoice for the total amount of interest calculated in advance, based on the repayment terms agreed to with the Applicant.
- If the loan is repaid early, we will prepare a reimbursement to the Municipality.

Commitment by MD of Pincher Creek

- Set aside sufficient funds each year to ensure the program remains relevant and current.
- Approve all applicants as being a licensed business in the MD of Pincher Creek.
- Submit payment in a timely fashion upon receipt of an invoice.
- To inform CFABSW of any program changes or cancellations.

This agreement has been signed by

For the MD of Pincher Creek	For CFABSW
Signature:	Signature
Please provide name & position here:	Tony Walker General Manager
Date:	Date:

APPLICATIONS ARE AVAILABLE NOW AT COMMUNITY FUTURES ALBERTA SOUTHWEST!

Contact:

Community Futures Alberta
Southwest (CFABSW)
P.O. Box 1568
659 Main Street
Pincher Creek AB
T0K 1W0
Phone: 403-627-3020
Toll Free: 1-800-565-4418
Email: info@cfabsw.com

- *Complete Grant Application documents:*
 - Application for Credit
- *Set up meeting with Kirk Clements, Community Futures Business Analyst, to present application.*
- *Once completed grant application documents received, CFABSW will perform due diligence on application and contact business owner to set appointment within 10 working days to proceed.*
- *Once approved by CFABSW, loan documents will be signed by the business. A cheque will be disbursed within 5 working days.*



CFABSW SERVICES

- **ALTERNATIVE FINANCING**
- **CONSULTING**
- **BUSINESS TRAINING**
- **BUSINESS PLANNING**
- **COMMUNITY ECONOMIC DEVELOPMENT**

FLEXIBLE TERMS

- Loans between \$1,000 and \$10,000
- Terms between 1 - 3 years

Sample Loans

\$5,000 Loan

- Term of Three Years
- Loan Payment \$138.89/month
- Grant to cover interest - \$436.16

\$10,000 Loan

- Term of Three Years
- Loan Payment \$277.78/month
- Grant to cover interest - \$872.31

ELIGIBLE IMPROVEMENTS

- Signage for the business
- Repair or replacement of storefront windows and doors
- Exterior lighting of the building and signage
- Removal and disposal of broken signage and fixtures
- Installation and design of awnings and signs
- New storefront window openings and new doorways
- Interior window display areas and lighting
- Removal of exterior materials that cover architectural details
- New architectural details such as entryway features and cornices
- Signs that are uniquely designed to integrate into building architecture
- Creation of new retail bays in an existing building
- Addition of patio areas and permanent landscaping elements
- Removal of barriers to access for people with disabilities and mobility challenges
- Interior painting
- Interior flooring (carpet, laminate, tile, hardwood)
- Shelving (removable)
- Interior counters and display cases
- Interior light fixtures

BUSINESS IMPROVEMENT LOANS

Interest Free Loans

Up to \$10,000

**Loan interest paid by
your local Municipality**



Tony Walker
General Manager

Who are we?

- Federally Funded Program since 1992
- Formerly known as Southwest Alberta Business Development Institute (SWABDI)
- Changed our name to Community Futures Alberta Southwest in 2007

Who are we?

- 27 Offices in Alberta
- \$300,000 annual budget from WD
- \$3,500,000 Loan Portfolio
 - \$1.1 Million outstanding loans
 - \$2.4 Million ready to loan

Community Futures Alberta Southwest is

A non-profit organization guided by a volunteer board of directors and staffed with business professionals, actively engaged in developing and implementing community economic development strategies in Southwest Alberta

Community Futures Alberta Southwest is

A business development centre that makes loans of up to \$150,000.00 to individuals interested in starting, expanding or purchasing a business

Community Futures Alberta Southwest is

An entrepreneurial development centre that provides business training, counselling and coaching to individuals interested in starting, expanding or purchasing a business

Our Board

Lloyd Kearn – Chair, Cardston County
Bill Hart – Vice - Chair, Town of Fort Macleod
Dave Edmonds – Treasurer, Town of Cardston
Shirley Isaacson – Secretary, Town of Claresholm
David Mulholland – Director, MD Willow Creek
Bev Garbutt – Director, MD Pincher Creek
Bob Bernard – Director, Town of Pincher Creek

Our Staff

Tony Walker – General Manager
Kirk Clements – Business Analyst
James Tessier – CED Coordinator

Our Services

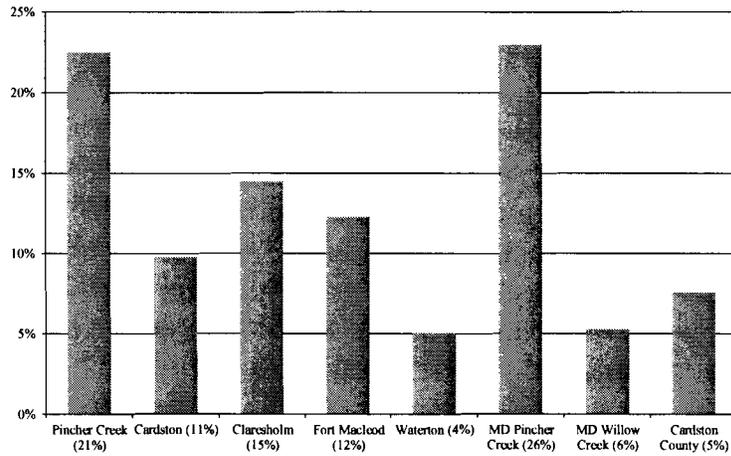
- Individualized, one-on-one business counselling
- On-going coaching and mentoring
- Access to local business expertise through our referral network
- A resource Library
- Economic Development

Our Partners

- Western Economic Development Canada (WD)
- Chambers of Commerce
- Economic Development Officers/Committees
- Town/County/MD Councils
- REDA's

History of Lending

Lending by Community 1995 - 2013



Current Programs

- Foreign Direct Investment Strategy (Bringing Investment Home)
- Alberta Youth Entrepreneurship Camp
- Chinook Entrepreneur Challenge
- Business Visitation Program
- Prairie Canada Futures Game

Business Improvement Loans (BIL)

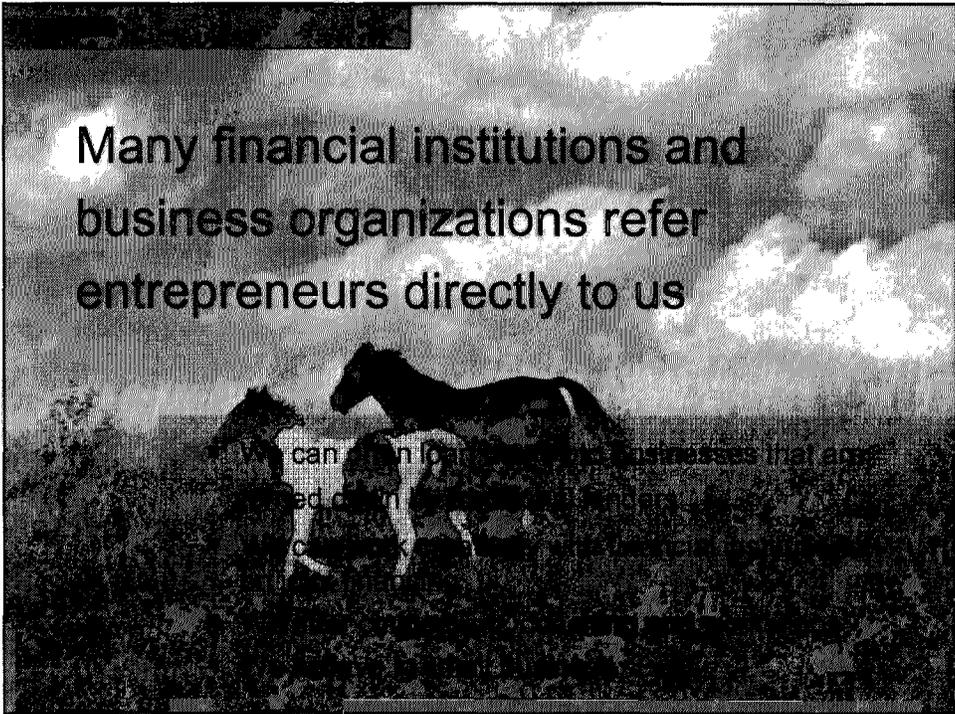
- Interest free loans to Business Owners
- Up to \$10,000.00
- Loan interest paid by local Municipality
- Prime plus 3% (currently 6%)
- Letter of Understanding
- Interest calculated and paid at time of approval
- Municipality can help decide what the loan is to be used for (tax assessable or not)

Prairie Canada Futures Game

- Partner with Alberta Enterprise and Advanced Education
- Sponsored by CF Alberta Southwest
- Free to participants
- Simulation tool for community leaders
- Engages groups in discussing the future
- Adds depth and strength to regional planning
- Helps hone leadership and decision-making skills

New Website

www.southwest.albertacf.com



Many financial institutions and
business organizations refer
entrepreneurs directly to us

We can help you find the business that you
want to start.

Business Improvement Loans (BIL)

- Interest free loans to Business Owners
- Up to \$10,000.00
- Loan interest paid by local Municipality
- Prime plus 3% (currently 6%)
- Letter of Understanding
- Interest calculated and paid at time of approval
- Municipality can help decide what the loan is to be used for (tax assessable or not)

Director of Operations Report March 19, 2015

Operations Activity Includes:

- March 6, Safety Clothing Meeting with Staff;
- March 6, Site Access meeting with Alberta Parks;
- March 6, Preconstruction meeting for Bridge File 2064,
- March 10, Council meeting;
- March 11, Joint Health and Safety meeting;
- March 17, Pincher Creek Water Coop AGM;
- March 19, Johnson Controls Building Familiarization.

Agricultural and Environmental Services Activity Includes:

- Safety Program (March 4)
- ASB Meeting (March 5)
- JHS Meeting (March 11)
- South Region AAAF Meeting (March 13)
- Assisting Megan Evans (SRD) with plans and preparation for Cooperative Invasives workshop in April (ongoing)
- Working on preparation for Open House on March 27, designing posters, advertising and contacting more industry reps who may be interested in attending
- AES Safety Program prep for summer crew (March 16, 17)
- Crown of the Continent forum in Lethbridge (March 18)
- Equipment preparation for summer crew (March 19, 20)

Public Works Activity Includes:

- Brushing some downed trees after snow event;
- Plowing roads and hamlets as required;
- Preparing earth moving equipment;
- Spot gravelling as required;
- Patching pot holes in cold mix;
- Cleaned up burn pile in Hucik Pit;
- Repair bridge guardrail;
- Plow snow as required.

Upcoming:

- March 23, Cowley Joint Council meeting;
- March 24, Regular Council meeting;
- March 25, AUMA Water Regulation Changes Webinar;
- March 27, Agricultural and Environmental Services - Open House.

Project Update:

- 2013 Disaster Recovery Projects
 - Cottonwood Bridge – Contractor working on pier cap – on schedule;
 - Drywood Creek/Spread Eagle Road – Contractor scheduling work for March to June, contracts are signed;
 - Oldman River/Lank Bridge – Approvals received, contractor scheduled to do the bank armouring in February – March;
 - Satoris Road/Goat Creek Bridge – DFO approval is ongoing, Contractor to do the work summer 2015.

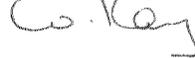
- 2014 Disaster Recovery Projects
 - BF 2064 (Bruder Bridge) – Pre-Construction meeting March 6, 2015;
 - Oldman River/Lank Bridge Armour – awaiting DRP assessment.

- Capital Road Projects
 - RR 29-5 (Bill Cyr Road) – Contract awarded;
 - TR 8-4 (Paradien Hill) – Preliminary Design complete;
 - North Burmis Road Intersection – Surveying complete, preliminary design underway.

Recommendation:

That the Operations report for the period March 5, 2015 to March 19, 2015 be received as information.

Prepared by: Leo Reedyk

Date: March 19, 2015

Reviewed by: Wendy Kay

Date: March 19, 2015

Submitted to: Council

Date: March 24, 2015

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
141	Division 2	SW28 T5 R29 W4	Wants to expand an approach for big trucks and put gravel on road allowance	Arnold Nelson	Deferred Until spring 2015	2014-09-29	
158	Division 1	NE2 T3 R29 W4	East side of Texas gate needs cleaning West side was done last year	Arnold Nelson	Deferred Until spring 2015	2014-10-15	
168	Division 2	NW26 T5 R29 W4	Would like road allowance graded	Stu Weber	Deferred Until spring 2015	2014-10-22	
170	Division 2	NE17 T5 R29 W4	Rocks need to be p/u from her field washed up from the ditch	Stu Weber	Deferred Until spring 2015	2014-10-23	
178	Division 1	NW25 T3 R29 W4	RR29-1 South of Twp4-0 requesting "No through Road/No Exit Sign	Stu Weber	Work in progress	2014-10-29	
327	Division 5	NE36 T7 R3 W5	Would like gravel added to approach off N. Burnis Rd. to Texas gate to make a long gentle slope	Dave Sekella	Deferred Until spring 2015	2015-01-26	
329	Division 1	SE1/SW2 T4 R30 W4	Upgrade section of road TWP 4-0 west of Hwy 6	Stu Weber	Deferred Until spring 2015	2015-02-04	
331	Division 5	SW16 T9 R2 W5	Would like an approach put in In future will be building a house	Stu Weber	Waiting for a development plan	09-Feb-15	
334	Division 5	SE22 T9 R2 W5	would like signs posted to warn of the bus stop for the pickup of the Lynch/Staunton kids on Willow Valley Rd.	Don Jackson	Work in Progress	20-Feb-15	
337	Building	Stand Pipe	Door entrance needs gravel repositioned	Arnold Nelson	Work in progress	02-25-15	
338	Division 5	SE4 T9 R2 W5	Check Bridge at Walter Walberts (W.C. Ranch) west of feed lot Need 2 sections of guard rail/1Chevron NW corner	Arnold Nelson	Completed	2015-03-02	2015-03-10
339	Division 5	NW25 T7 R3 W5	Needs road plowed	Dave Sekella	Completed	2015-03-03	2015-03-19
340	Division 4		Summerview inter-section work to be done	Brent Gunderson	Completed	2015-03-04	2015-03-10
341	Division 4	NW36 T8 R1 W5	Road needs plowing RR1-1	Brian Layton	Completed	2015-03-06	2015-03-10
342	Division 2	NW25 T6 R29 W4	Needs gravel on roadsides to be leveled on the road	Tony Tuckwood	Completed	2015-03-09	2015-03-10
343	Division 4	NW7 T7 R30 W4	Would like his driveway graded	Tim Oczkowski	Completed	2015-03-10	2015-03-13

344	Division 5	NW14 T9 R2 W5	Off Hwy 22 would like driveway graded	Dave Sekella	Completed	2015-03-12	2015-03-13
345	Airport		Repair light on apron to runway	Bob Salmon	Work in progress	2015-02-13	
346	Division 5	Burmis Mtn Estates	To install 'no motorized equipment' signs within the environmental reserve adjacent to current motorized trails	Don Jackson	Work in progress	2015-03-13	
347	Division 3	SW25 T5 R1 W5	Site 60016 Rail fence broken Twp Rd 6-0	Arnold Nelson	Work in progress	2015-03-13	
348	Division 3		PC Ranch Road needs a plow	Brent Gunderson	Work in progress	2015-03-16	
349	Division 5	NE25 T7 R3 W5	Site 3011 Need her driveway plowed	Dave Sekella	Work in progress	2015-03-16	
350	Division 5	Site 3029	Twp 9-0A Intersection: N. Burmis & Chaple Rock roads need clearing	Dave Sekella	Work in progress	2015-03-16	
351	Division 5	SW1 T8 R3 W5	Site #8001 RR3-0A Need driveway plowed	Dave Sekella	Work in progress	2015-03-16	
352	Lundbreck	401 Robinson Ave	Streets need plowing	Arnold Nelson	Work in progress	2015-03-16	
353	Division 5	NW13 T8 R3 W5	Would like the entrance to his driveway cleared as plow left a big pile of snow	Dave Sekella	Work in progress	205-03-16	
354	Division 5	SW4 T8 R2 W5	Site #2313 Connelly Road needs plowing	Dave Sekella	Completed	2015-03-17	2015-03-18
355	Division 5	SW13 T7 R3 W4	Site #3032 Needs driveway plowed	Dave Sekella	Completed	2015-03-17	2015-03-18
356	Division 4	NW22 T9 R1 W5	Olin C4reek area needs plowing	Tim Oczkowski	Work in progress	2015-03-17	
357	Division 5	SW1 T8 R3 W5	Site #48001 Need driveway plowed	Dave Sekella	Work in progress	2015-03-17	
358	Division 5	SW2 T9 R3 W5	Site #3118 Needs driveway plowed to house	Dave Sekella	Work in progress	2015-03-17	
359	Division 4	Summerview Bridge	Needs to be checked/loose planks	Arnold Nelson	Work in progress	2015-03-17	
360	Division 4	SE10 T7 R29 W4	Site #7106 RR29-2 Driveway needs plowing	Tim Oczkowski	Work in progress	2015-03-18	
361	PC Station		Need streets plowed	Tim Oczkowski	Work in progress	2015-03-18	
362	Division 4	SW24 T7 R1 W5	11 Castle Ridge Ranch (Near Reservoir) Would like their road plowed	Brian Layton	Completed	2015-03-18	2015-03-18
363	Division 5	SW6 T9 R1 W5	Site #2019 and over the hill Site #9019 RR9-0 Need roads plowed	Brian Layton	Work in progress	2015-03-18	
364	Division 5	SW12 T7 R2 W5	Stuck/Movers coming /Need plow	Henry Dykstra	Completed	2015-03-18	2015-03-18
365	Division 5	NE24 T9 R2 W5	Site #9318 Need plow to go past their gate	Dave Sekella	Work in progress	2015-03-18	
366	Division 4	SE28 T8 R1 W5	Friesen/Paridaen road needs plowing	Brian Layton	Completed	2015-03-18	2015-03-18
367	Division 2	NW15 T6 R30 W4	Max 50' speed sign down/Trombley Rd	Don Jackson	Work in progress	2015-03-18	

March 18th, 2015

TO: Reeve and Council

FROM: Mat Bonertz, Director of Finance and Administration

SUBJECT: **Consortium Managing Partner Confirmation**

1. Origin

The M.D. along with most of the municipalities in Southern Alberta have formed a consortium whose main function has been to explore and pool resources so that services can be achieved for the most reasonable costs. One of the main accomplishments of the consortium has been to keep everyone's air photos up to date on a 3 year rotation at substantially reduced costs. This has been accomplished partly through the leveraging of Provincial grants.

2. Background/Comment

Council recently approved the M.D.s participation in the 2015 air photo program. For grant application purposes one of the partners in the consortium needs to be assigned the managing partners roll. Once again the M.D. of Willow Creek has offered to take on this responsibility. Their administration of the program thus far has definitely been to all of our advantage. It has been asked that each participating municipality officially endorse the M.D. of Willow Creek as the managing partner.

3. Recommendation

That Council receive the report 'Consortium Managing Partner Confirmation' as information

And

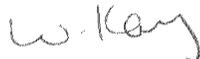
That the M.D. of Willow Creek No.26 be approved by the M.D. of Pincher Creek No.9 as the managing partner for the 2015 Aerial Ortho Program in southern Alberta.

Respectfully Submitted,



Mat Bonertz, Director of Finance and Administration

Reviewed By:



Date: March 18th, 2015

M.D. of Pincher Creek No. 9 Statement of Cash Position

E3c

Month Ending February 2015

BANK STATEMENT C.I.B.C.	February	January
General Accounts		
Bank Statement Balance	-1,432,712.82	-2,488,371.19
Deposits After Monthend	1,108.35	745.25
Cash On Hand	300.00	300.00
Less Outstanding Cheques	-161,385.01	-317,395.77
Month End Cash Available (- Overdrawn)	-1,592,689.48	-2,804,721.71

M.D.'S GENERAL LEDGER	February	January
Balance Forward from Previous Month	-2,804,721.71	-1,379,952.24
Revenue for the Month:		
Receipts for the Month	1,832,813.71	200,530.14
Interest for the Month	0.00	9.78
Performance Bond to Be Returned	0.00	35,729.79
Disbursements for the Month:		
Cheques Written	-343,564.88	-1,387,600.07
Payroll Direct Deposits and Withdrawals	-240,509.42	-242,709.28
Electronic Withdrawals - Utilities and VISA	-28,747.08	-24,791.71
Banking Transaction Fees	-243.10	-389.91
Bank Overdraft Fees	-7,717.00	-5,279.05
Requisition and Debenture Payments	0.00	0.00
NSF Cheque/TIPP Payment	0.00	-269.16
M.D.'s General Ledger Balance at Month End	-1,592,689.48	-2,804,721.71

SHORT TERM INVESTMENTS - C.I.B.C.	February	January
T-Bill Funds for General Account	7,442.85	7,442.85
T-Bill Funds Bridge Repair Advances	105,725.56	105,725.56
T-Bill Funds MSI Capital Grant Advances	2,800.86	2,800.86
T-Bill Funds Public Reserve Trust	208,784.39	208,784.39
T-Bill Funds Performance Bonds	0.00	0.00
T-Bill Funds Lottery Board Account	2,189.63	2,189.63
T-Bill Funds Regional Water Advance	2,093.67	2,093.67
T-Bill Funds Federal Gas Tax Grant Advance	712,343.15	712,343.15
T-Bill Funds Tax Forfeiture Land Sales	3,483.45	3,483.45
	1,044,863.56	1,044,863.56

LONG TERM INVESTMENTS	February	January	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			2013	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,209,632.13	8,221,487.68	1.49%	Nov-88	1,255,915.75
Bank of Montreal Nesbitt Burns - Bonds	4,160,252.09	4,176,873.86	-2.23%	Jul-99	2,000,000.00
	12,369,884.22	12,398,361.54			3,255,915.75

COMMENTS

March Items of Note	Amount
Revenue In -	
Revenue In -	
Expense Out - Debenture Payments	107,000.00
Expense Out - School Requisitions	635,000.00
Expense Out - Cottonwood Bridge	600,000.00

This Statement Submitted to Council this 24th Day of March 2015.


Director of Finance

March 6, 2015 to March 19, 2015

DISCUSSION

- March 10, 2015 Policies and Plans
- March 10, 2015 Regular Council
- March 10, 2015 Public Meeting – Beaver Mines Pathway
- March 11, 2015 Castle Mountain
- March 15 - 18, 2015 AAMDC
- March 20, 2015 Ambulance Contract

UPCOMING:

- March 24, 2015 Policies and Plans
- March 24, 2015 Regular Council
- March 24, 2015 Coffee with Council
- March 25, 2015 Castle Mountain
- March 26, 2015 Emergency Services
- March 26, 2015 Joint Council
- March 27, 2015 ASB – Open House
- March 31, 2015 Joint Council
- April 7, 2015 Strategic Planning
- April 7, 2015 Castle Mountain ASP
- April 7, 2015 Subdivision Authority
- April 7, 2015 Municipal Planning Commission
- April 14, 2015 Policies and Plans
- April 14, 2015 Public Hearing
- April 14, 2015 Regular Council

OTHER

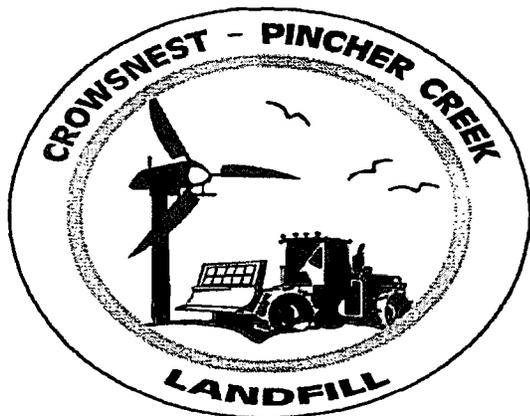
RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of March 6, 2015 to March 19, 2015.

Prepared by:	CAO, Wendy Kay	Date: March 19, 2015
Presented to:	Council	Date: March 24, 2015



*Council
Corresp-Action*



THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION^{F1a}
Box 668
Pincher Creek, AB T0K 1W0
(403) 628-3849 Fax (403) 628-2258
www.crowsnestpincherlandfill.com

Fax Transmission to: 627-5070

March 19, 2015

Wendy Kay
Chief Administrative Officer
Municipal District of Pincher Creek #9
Box 279
PINCHER CREEK, AB
TOK IWO

NOTICE OF ANNUAL GENERAL MEETING

The annual general meeting of THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION will be held Wednesday, **March 25th**, 2015 at 10:00 a.m. at the Landfill site located southwest of Cowley, Alberta. Any matters of business to be included on the agenda should be submitted to the Secretary-Treasurer via email cnpciw@irtwave.com by 4:00 p.m., March 24th, 2015.

For further information, you may contact the writer.

Yours truly,

Linda Wollman
Office Administrator
cnpciw@irtwave.com

*Council
Corresp - For Info*

F2a

February 23, 2015

Pincher Creek Community

Center Hall Society

Community Center Hall

Society

> Box 1178
> 287 Canyon Drive
Pincher Creek

Municipal District # 9
Reeve and Council
1037 Herron Avenue
Pincher Creek, Alberta
T0K 1W0

RECEIVED
MAR 09 2015
M.D. OF PINCHER CREEK

Dear Reeve and Council:

The Executive and Board Members of the Pincher Creek Community Center Hall Society wishes to extend an invitation to our Annual General Meeting to be held on March 30, 2015 at the hall. Regular meeting at 7:00pm, AGM at 8:00pm. Please join us for this very important meeting. Following the meeting we welcome you to join in conversation and refreshments with the members of our board.

Sincerely,
Pincher Creek Community Center Hall Society



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

*Council
Corresp - For Info*

RECEIVED

MAR 09 2015

M.D. OF PINCHER CREEK

AR78034

March 2, 2015

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

The Honourable Manmeet S. Bhullar, Minister of Infrastructure, forwarded the letter of February 2, 2015, from L. J. (Leo) Reedyk, regarding the Hamlet of Beaver Mines Drinking Water and Wastewater Project. As Minister of Municipal Affairs, responsible for the Small Communities Fund, I am pleased to provide the following information.

The Small Communities Fund will receive \$94 million over 10 years from the federal government, which will be matched by the province, and will require matching funds from municipalities. A small community is defined as having a population under 100,000 based on the 2011 federal census.

The Government of Alberta is working with Infrastructure Canada to finalize the Small Communities Fund agreement in a manner that best reflects the interests of Alberta's municipalities and ensures appropriate criteria are in place to meet local, regional, and provincial priorities.

The intake for this fund will be coming soon and all municipalities will be advised on how to apply for the funding.

I appreciate the urgency of your situation and wish you well with your project.

Sincerely,

Diana McQueen
Minister

cc: Honourable Manmeet S. Bhullar
Minister of Infrastructure

Gary Bikman
MLA, Cardston-Taber-Warner

L. J. (Leo) Reedyk
Director of Operations, Municipal District of Pincher Creek

Council
Corresp-For Info



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

F2c

RECEIVED

MAR 16 2015

M.D. OF PINCHER CREEK

AR70053

March 11, 2015

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

I am pleased to provide you with the attached Order in Council 501/2014 and Ministerial Order No. MSL:006/15.

The Order in Council establishes the Pincher Creek Emergency Services Commission. The Ministerial Order authorizes the commission to provide emergency medical (ambulance) services across Alberta and into British Columbia and Saskatchewan, as required, in accordance with the commission's contract with Alberta Health Services. The Ministerial Order also authorizes the commission to provide mutual aid with respect to fire and rescue services on behalf of each member municipality of the commission once each municipality delegates this responsibility to the commission.

Please note that this authorization to provide emergency medical services is valid as long as the commission has a contract with Alberta Health Services.

I wish the commission all the best in its future endeavours.

Sincerely,

Diana McQueen
Minister

Attachments



Province of Alberta
Order in Council

O.C. 501/2014

DEC. 19 2014

ORDER IN COUNCIL

Approved and ordered:

Administrator

The Lieutenant Governor in Council makes the Pincher Creek
Emergency Services Commission Regulation set out in the attached
Appendix.

CHAIR

For Information only

Recommended by: Minister of Municipal Affairs

Authority: Municipal Government Act
(section 602.02)

APPENDIX
Municipal Government Act
PINCHER CREEK EMERGENCY SERVICES
COMMISSION REGULATION

Table of Contents

- 1 Establishment
- 2 Members
- 3 Services
- 4 Operating deficits
- 5 Property
- 6 Profit and surpluses
- 7 Approval

Schedule

Establishment

- 1 A regional services commission known as the Pincher Creek Emergency Services Commission is established.

Members

- 2 The following municipalities are members of the Commission:
 - (a) Municipal District of Pincher Creek No. 9;
 - (b) Town of Pincher Creek.

Services

- 3 The Commission is authorized to provide
 - (a) fire and rescue services, and
 - (b) emergency medical services, which includes inter-hospital transfers.

Operating deficits

- 4 The Commission may not assume operating deficits that are shown on the books of any of the member municipalities.

Property

- 5(1) The member municipalities shall execute all documents and do all things necessary to transfer to the Commission all land, buildings and personal property listed in the Schedule.



(2) The Commission may not, without the approval of the Minister, sell any of its land, buildings or personal property whose purchase has been funded wholly or partly by grants from the Government of Alberta.

(3) The Minister may give approval under subsection (2) if satisfied

- (a) as to the repayment of grants from the Government of Alberta and outstanding debt associated with that portion of the land, buildings and personal property to be sold,
- (b) that the sale would not have a significant adverse effect on the services the Commission provides, and
- (c) that the sale will be properly reflected in the rates subsequently charged to the member municipalities of the Commission.

Profit and surpluses

6 Unless otherwise approved by the Minister, the Commission may not

- (a) operate for the purposes of making a profit, or
- (b) distribute any of its surpluses to its members.

Approval

7 The Minister may make an approval under section 5 or 6 subject to any terms or conditions the Minister considers appropriate.

Schedule

Land

Lundbreck Fire Hall (Plan 2177S, Block 7, Lots 7-11)

Pincher Creek Fire Hall [First, Plan Pincher Creek 8311111, Block "C", Lot 3; Second, Plan Pincher Creek 8311111, Block "C", the westerly three and forty eight one thousandths (3.048) metres in perpendicular throughout of lot four (4)]

Equipment Lists

Fire Services

Fire Engine Type 1 #E 11
1999 International
VIN: 1HTSDADRXYH310751

Fire Engine Type 1 #E 12
1990 Pierce Dash
VIN: 4P1CT01F6LA900561

Fire Engine Type 1 #E15
2011 Pierce Impel
VIN: 4PICJ01A8BA011883

Fire Engine Type 1 #E14
2009 International
VIN: 111TWEAZR29J135915

Fire Engine Type 4 #E31
2006 Ford
VIN: 1FTN21S6XEE45305

Fire Engine Type 6 #E43
1999 Ford Super Duty
VIN: 1FTN21S6XEE45305

Fire Engine Type 7 #E71
2012 Kubota
VIN: RTV1100CWXA

Fire Prevention Vehicle
2011 Chevrolet Silverado
VIN: 1GCEK19T21Z210499

Command Vehicle
2011 GMC EXT CAB 4WD
VIN: 1GTR2VE3XBZ191717

Medical Services

Ambulance #1099
1999 Ford E350
VIN: 1FDWE35F0YHA9929

Ambulance # 1584
2003 Ford Cutaway
VIN: 1FDWE35F33HB84121

Ambulance #1715
2006 Ford E350
VIN: 1FDWE35P46DA76451

Ambulance #2056
2009 Ford E350
VIN: 1FDWE35P59DA62918

Ambulance #2117
2011 GMC G3500
VIN: 1GB6G3B68A1101490

Rescue Equipment

Cargo Trailer - Boat/Water
2006 Charmac
VIN: 4RYC162026T110466

Cargo Trailer - Type 7 - Engine Carrier

2014 Charmac

VIN: 4RYG162B4ET113872

Quad

1999 Kawasaki

VIN: JKAVFKC15XB02824

Rescue Van

2002 Ford F550

VIN: 1FDAW57F12EB88295

Tender - Type I #T1

1986 GMC

VIN: 1GDT9E4J0GV529072

Boat

2000 Zodiac Boat

Boat

1995 Aluminum Boat



ALBERTA
MUNICIPAL AFFAIRS

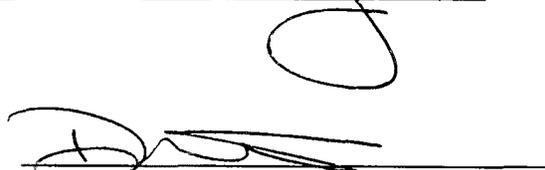
Office of the Minister

MINISTERIAL ORDER NO. MSL:006/15

I, Diana McQueen, Minister of Municipal Affairs, pursuant to Section 602.11 of the *Municipal Government Act* make the following order:

1. That the Pincher Creek Emergency Services Commission is hereby authorized to provide emergency medical services, which includes inter-hospital transfers, in Alberta in accordance with its contract with Alberta Health Services.
2. That the Pincher Creek Emergency Services Commission is hereby authorized to provide emergency medical services, which includes inter-hospital transfers, in adjacent provinces on behalf of Alberta Health Services where Alberta Health Services has an agreement to provide emergency medical services and inter-hospital transfers as needed in those provinces in accordance with the commission's contract with Alberta Health Services.
3. Where a member municipality has delegated to the Pincher Creek Emergency Services Commission responsibility for providing mutual aid with respect to fire and rescue services, the Pincher Creek Emergency Services Commission is hereby authorized to provide mutual aid with respect to fire and rescue services on behalf of the member municipality of the commission in accordance with the mutual aid agreement.

Dated at Edmonton, Alberta, this 13 day of February, 2015.



Diana McQueen
Minister of Municipal Affairs

March 6, 2015

Reeve Hammond & Council
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

RECEIVED

MAR 16 2015

M.D. OF PINCHER CREEK

F2d

Alberta
Recreation & Parks
Association

Dear Reeve Hammond,

Re: ARPA's Excellence Series

The Alberta Recreation and Parks Association (ARPA) would like to introduce our new Excellence Series, a service designed for municipalities. The Excellence Series is a suite of dynamic online analytical tools developed in partnership with recreation and parks professionals across Alberta that will assist you and your administration in providing effective and efficient recreation and parks services. Compare your programs and facilities anonymously to other communities in Alberta with detailed reports that identify where your community excels and where it could improve.

RecFocus: Healthy Food Environments

recfocus.arpaonline.ca

FREE until March 31, 2015

Analyze your recreation facilities' nutritional programs, policies and best practices and discover the answers to important strategic and operational questions such as:

- How do our healthy food policies compare to other communities?
- What effect do healthy food policies have on revenue?

RecFocus: Indoor Pools

recfocus.arpaonline.ca

Compare the programs, policies and best practices of your indoor pools to other communities and discover the answers to important strategic and operational questions such as:

- How does our employee compensation contribute to recruitment and retention?
- How do our pool policies differ from other communities?

RecMetrics

recmetrics.arpaonline.ca

Measure your financial, facility and human resource management against other communities across Alberta and discover the answers to important strategic and operational questions such as:

- How many and what facilities should a community of our size have?
- What revenue streams do other communities have that we do not?

Please contact the ARPA office at 780-415-1745 for additional information.

Sincerely,



Michael Roma
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6

ph: 780-415-1745 • fax: 780-451-7915 • email: arpa@arpaonline.ca • web: www.arpaonline.ca

March 6, 2015

Reeve Hammond & Council
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0



Alberta
Recreation & Parks
Association

Dear Reeve Hammond,

Re: Professional Development – Spring Sessions

The Alberta Recreation and Parks Association's (ARPA) wishes to share with you the spring schedule of professional development opportunities that will help you and your administration provide quality recreation and parks services and programs.

Risk Management Certification

Most often, risk management courses focus on insurance and avoiding risk, but for recreation and parks departments avoiding risk can also mean missing out on recreation opportunities for the communities they serve. ARPA is pleased to offer, in partnership with parks and recreation risk management expert Doug Wyseman, the education and hands-on training necessary to deal with the majority of risk issues. Participants at this workshop will receive a certificate designating that they have completed the training.

March 24, 2015 / Edmonton / Percy Page Centre / 9AM – 4PM

March 25, 2015 / Calgary / Colonel Baker Place / 9AM – 4PM

For more information, please visit www.arpaonline.ca/workshops

Developing Winning Sponsorship Proposals

ARPA, in collaboration with Partnership Group – Sponsorship Specialists, is offering a workshop on "Developing Winning Sponsorship Proposals and Generating Incremental Revenue". The workshop is designed for municipal decision makers, both elected and appointed. Learn how to make the most of your sponsorship proposals to generate the revenue your community needs to fund quality municipal programs and facilities.

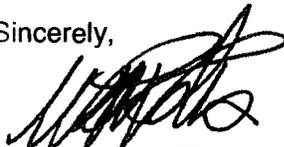
May 5, 2015 / Calgary / 10AM – 4PM

May 7, 2015 / Edmonton / 10AM – 4PM

For more information, please visit www.arpaonline.ca/workshops

Please do not hesitate to contact me for more information,

Sincerely,



William Wells, CEO
Ph. (780) 644-4798
wwells@arpaonline.ca

March 13, 2015

Dear Volunteers,

RE: VOLUNTEER APPRECIATION – DISPLAY OPPORTUNITY

The Town of Pincher Creek in conjunction with the Municipal District of Pincher Creek, are holding a “volunteer appreciation” event on April 17, 2015 from 11:00 a.m. to 2:00 p.m. at the Pincher Creek Community Hall.

All volunteer groups in the community are invited to attend and enjoy a complimentary lunch and refreshments. Also, all volunteer groups are offered the opportunity to showcase their organization at the luncheon. Groups are once again, invited to put up a display table around the perimeter of the Community Hall to provide information/recruit volunteers during the function. If your organization is interested in setting up a display, tables will be available at a first-come first-served basis, and we ask that all displays are set-up by 11:00 a.m. The Community Hall will open at approximately 10:00 a.m. to allow set-up of volunteer organization displays. The display tables do not require manning for the function, enabling all volunteers to enjoy the luncheon. The luncheon will finish at 2:00 p.m. and at that time organization may dismantle their table.

If you require any more information, please do not hesitate to contact the Recreation and Community Services Office at 403-627-4322.

We are looking forward to the volunteer luncheon and hope to see your organization and volunteers in attendance.

Yours Truly,

Recreation and Community Services Department
Town of Pincher Creek



MINUTES – 4 (2014)
ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS’ MEETING
Thursday, December 4, 2014 – 7:00 p.m.
ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Jane Jensen (absent)	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra	Village of Barons	David Hawco	Town of Milk River
Tom Rose	Town of Bassano	Rafael Zea	Village of Milo
Fred Rattai	City of Brooks	Christophe Labrune	Town of Nanton
Jim Bester	Cardston County	Gordon Simpson	County of Newell
Dave Edmonds (absent)	Town of Cardston	Pete Pelley	Village of Nobleford
Cecil Sabourin (absent)	Village of Carmangay	Teresa Feist	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Garry Marchuk	M.D. of Pincher Creek
Betty Fieguth	Town of Claresholm	Don Anderberg	Town Pincher Creek
Bill Chapman (absent)	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Sheldon Watson	Town of Coalhurst	Greg Robinson	Town of Raymond
Ken Galts	Village of Coutts	Barry Johnson	Town of Stavely
Garry Hackler (absent)	Village of Cowley	Ben Nilsson	Village of Stirling
Bill Kovach	Mun. Crowsnest Pass	Ben Elfring	M.D. of Taber
Dave Filipuzzi	Mun. Crowsnest Pass	Margaret Plumtree (absent)	Town of Vauxhall
Gordon Wolstenholme	Town of Fort Macleod	Rod Ruark	Vulcan County
Darrell Edwards (absent)	Village of Glenwood	Rick Howard	Town of Vulcan
John Connor	Town of Granum	David Cody	County of Warner
Monte Christensen (absent)	Village of Hill Spring	Ian Glendinning	Village of Warner
Henry Doeve (absent)	County of Lethbridge	Henry Van Hierden	M.D. Willow Creek

STAFF:

Lenze Kuiper	Director	Spencer Croil	Planner
Mike Burla	Senior Planner	Leda Kozak Tittsworth	Assistant Planner
Steve Harty	Senior Planner	Gail Kirkman	Subdivision Technician
Diane Horvath	Planner	Barb Johnson	Executive Secretary
Gavin Scott	Planner		

AGENDA:

1. **Approval of Agenda** – December 4, 2014
2. **Approval of Minutes** – September 4, 2014 (attachment)

4. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2014/2015

Municipality	Member (*6 new)	Alternate Member
Arrowwood – Village	Bill Graff	—
Barnwell – Village	Jane Jensen	—
Barons – Village	Ed Weistra	Ron Gorzitza
Bassano – Town	Tom Rose	Ric Beddows
Brooks – City	Fred Rattai	—
Cardston – County	Jim Bester	Roger Houghton
Cardston – Town	Dave Edmonds	Bill Peavoy
Carmangay – Village	Cecil Sabourin	—
Champion – Village	Jamie Smith	Trevor Wagenvoort
Claresholm – Town	Betty Fieguth	—
Coaldale – Town	* Bill Chapman	—
Coalhurst – Town	Sheldon Watson	—
Coutts – Village	Ken Galts	Tom Butler
Cowley - Village	Garry Hackler	Warren Mickels
Crowsnest Pass – Municipality	Bill Kovach Dave Filipuzzi	—
Fort Macleod – Town	Gordon Wolstenholme	Trish Hoskin
Glenwood – Village	Darrell Edwards	—
Granum – Town	John Connor	Gerald Brown
Hill Spring – Village	Monte Christensen	—
Lethbridge – County	Henry Doeve	—
Lomond – Village	Brad Koch	—
Magrath – Town	Richard Van Ee	Brian Oliver
Milk River – Town	David Hawco	Margaret McCanna
Milo – Village	* Refeal Zea	Scott Schroeder
Nanton – Town	Christophe Labrune	Rick Everett
Newell – County	* Gordon Simpson	—
Nobleford – Village	Pete Pelley	Don Vincent
Picture Butte – Town	Teresa Feist	Cathy Moore
Pincher Creek – M.D. No. 9	Garry Marchuk	Fred Schoening
Pincher Creek – Town	Don Anderberg	Lorne Jackson
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Greg Robinson	Clark Holt
Stavelly – Town	Barry Johnson	Janice Binmore
Stirling – Village	Ben Nilsson	Michael Maynes
Taber – Municipal District	Ben Elfring	—
Vauxhall – Town	* Margaret Plumtree	Marilyn Forchuk
Vulcan – County	Rod Ruark	Roy Lucas
Vulcan – Town	Rick Howard	Paul Taylor

Warner – County No. 5	* David Cody	Don Heggie
Warner – Village	* Ian Glendinning	Colette Glynn
Willow Creek – M.D. No. 26	Henry Van Hierden	Ian Sundquist

5. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2014/2015

- Director Lenze Kuiper briefly reviewed the election procedure and duties of the Executive Committee. A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda package.

(a) Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)

Nominations from the floor: None

Moved by: Ken Galts

THAT nominations cease.

CARRIED

Gordon Wolstenholme was elected Chair by acclamation.

(b) Election of Vice-Chair

Advance Nominations: Henry Van Hierden (M.D. of Willow Creek)

Nominations from the floor: None

Moved by: Ed Weistra

THAT nominations cease.

CARRIED

Henry Van Hierden was elected Vice-Chair. by acclamation.

(c) Election of Executive Committee

Advance Nominations: Bill Chapman (Town of Coaldale)
David Hawco (Town of Milk River)
Jim Bester (Cardston County)
Don Anderberg (Town of Pincher Creek)

Nominations from the floor: Tom Rose (Town of Bassano) - nominated by Ed Weistra

Moved by: Henry Van Hierden

THAT nominations cease.

CARRIED

Bill Chapman, David Hawco, Jim Bester, Don Anderberg and Tom Rose were elected to the Executive Committee by acclamation.

Therefore, the following members will serve as the Executive Committee from December 4, 2014 to December 3, 2015:

Gordon Wolstenholme – Chair
Henry Van Hierden – Vice-Chair
Bill Chapman
David Hawco
Jim Bester
Don Anderberg
Tom Rose

(d) **Destruction of Ballots** – None (all elected by acclamation)

6. **STAFF PRESENTATION** – ***Diane Horvath, Planner & Steve Harty, Senior Planner***
Town of Coalhurst / Lethbridge County Intermunicipal Development Plan

Background

- In 2012, Lethbridge County and the Town of Coalhurst engaged ORRSC to prepare an Intermunicipal Development Plan (IMDP) for the two municipalities. A provincial Regional Collaboration Grant through Municipal Affairs was applied for to fund the project which received official approval in October of 2012. Drafting the IMDP was guided by a Steering Committee composed of three council members from each municipality which met approximately 9 times since the project commenced.

Plan Purpose/Goals

- The Plan's goal is to balance the interests of each municipality and establish a coordinated planning approach to development. Each municipality is ultimately responsible for making decisions within their own jurisdiction using the policies and procedures as provided for in the Plan. The Plan has been prepared in accordance with the *Municipal Government Act* and the provincial *South Saskatchewan Regional Plan (SSRP)*.

Plan Policies – General

- The IMDP provides a comprehensive view of opportunities and constraints of the lands within the plan area and looks at, amongst other things:
 - existing and future land uses, based on compatibility and suitability,
 - confined feeding operations,
 - the road network and transportation linkages,
 - drainage and the need for additional planning/engineering work,
 - future growth areas (both the County and Town) to provide long-term certainty for the County, Town, and affected landowners.

Land Use Concept

- The Land Use Concept establishes the general locations for future land uses, potential road network considerations, County growth, and the Town's desired growth directions in the fringe. Future land uses identified serve as a guide in locating future residential, commercial and industrial development in order to ensure the compatibility of uses and minimize potential negative impacts. The Plan outlines different and specific policies for four defined "Planning Areas" to help manage growth and land use. A fifth area is referred to as the "City Interface Area" and contains 'Agreements in Principle' rather than plan policies.

IMDP Administration

- The Plan remains in effect until either council rescinds the Plan by bylaw after giving six months' notice, or by mutual agreement of both municipalities. The IMDP Committee is to ensure continued communication occurs and is to provide a forum to discuss matters that may have an impact on either municipality. The Committee will also review the Plan annually and within ten years of adoption it shall be determined if a full comprehensive review is necessary to ensure the relevancy of the Plan.

Dispute Resolution

- Dispute resolution is a Municipal Government Act required IMDP element. The intent of the outlined process is to maximize opportunities for discussion in order to resolve areas of disagreement early in the process, and ideally through consensus.

Process – Final Draft

- After nearly a year and a half of meetings and discussions, a draft plan was prepared in April 2014 for review. After some minor revisions to the initial draft, the Committee agreed to present it to the public for feedback. A public open house was held at the Coalhurst Community Hall on June 25, 2014 to present the concepts proposed by the Committee, and to obtain feedback from the affected landowners and public at large. The Committee met and considered all the input from the open house and referrals, incorporating some of the comments and suggestions provided into the final draft plan.

Moving Forward . . .

- The IMDP attempts to create a clear framework for working together proactively and cooperatively into the future. The final draft plan was presented to each respective council to adopt. Once first reading of the bylaw was granted, the IMDP was advertised and public notifications mailed out. Public hearings were scheduled to be held in the first week of December by both municipalities — final adoption today (December 4, 2014)!

7. REPORTS

(a) Executive Committee Report

Moved by: Greg Robinson

THAT the Board of Directors receive the Executive Committee Report for the meetings of October 9 and November 13, 2014, as information. **CARRIED**

(b) GIS Newsletter

- Public GIS sites continue to be rolled out – 10 to date.
- Property assessment data can now be analyzed and themed for Benchmark clients (vs. a static report).
- ORRSC hosted GIS day in November featuring 9 presentations with approximately 75 participants from 25 organizations.

8. BUSINESS

(a) Proposed 2015 Budget

- The Proposed 2015 Budget was reviewed with the following highlights:

Revenue:

- Membership Fees increased overall by 1.9% raising \$876,000 (mill increased by 1, floor and ceiling remain)
- GIS Fees increased by 5% raising \$484,500 (\$5.34/capita and \$4.86/capita)
- \$50,000 allocated evenly between Operating & Capital Reserves
- Fee for Service category raised to \$300,000 to reflect back-end of Rural IMDP project and start of SSRP compliance
- Subdivision revenue expected to remain relatively static at \$300,000

Expenses:

- Staff Salaries increased by 2.5% (corresponding increases to Staff Benefits)
 - Temporary Employees (\$40,000) reflects some succession planning and transition in GIS
 - All other expenses held
- Rod Ruark (Vulcan County) asked if staff have considered teleconferencing rather than going out to meetings. The Director advised that GIS staff often use Go To Meeting, but there is a lot of value to planners being in the municipality for most meetings.

Moved by: Tom Rose

THAT the Board of Directors approve the 2015 Budget as presented, as recommended by the Executive Committee. **CARRIED**

(b) South Saskatchewan Regional Plan Update

- The Director met with Bev Yee of the Land Use Secretariat on December 4 regarding SSRP implementation. Although the province expects municipalities to help them achieve the desired outcomes of the SSRP, no provincial funding is available. Updating municipal plans is a priority and compliance is required/mandatory. However, ambiguous objectives and a lack of measurable standards, coupled with no or little baseline data to determine if we are meeting these outcomes is a challenge. Therefore it is largely up to us at this point to determine what in our own plans, bylaws, policies, goals, objectives, procedures, etc. are in fact compliant.
- ORRSC is currently formulating a strategy to ensure all of our members will be compliant with the SSRP in the allotted time frame. This is a fee-for-service exercise and will include:
 - a full review of the SSRP,
 - a thorough inventory and review of all your statutory plans and Land Use Bylaw,
 - a template to compare SSRP policy with municipal policy,
 - development of new policy or amendment of current policy to comply with the SSRP,
 - handling reporting requirements and submitting Compliance Declarations.
- Jim Bester (Cardston County) asked if funding could be accessed from Municipal Affairs through collaborative grants. This is a possibility, but doing so would offset other important municipal projects.

- In the new year, ORRSC is prepared to bring representatives of the Land Use Secretariat to Lethbridge for a workshop focusing on implementation and compliance which will be open to CAOs and interested members of council.

(c) Subdivision and Development Appeal Boards

- A member has asked us to explore some options for delivery of Appeal Services.

Options:

- Single Municipality SDAB
 - Local appointees and control - little administration
 - Local knowledge
 - One Land Use Bylaw and Statutory Plans to understand and consider
- Joint Municipal SDAB
 - Semi-local appointees - minor administration
 - Semi-local knowledge
 - Two to a few Land Use Bylaws and Statutory Plans to understand and consider
- Regional SDAB
 - Regional appointees - little control - larger administration
 - Broad knowledge base
 - Many Land Use Bylaws and Statutory Plans to understand and consider

Recommendations:

- Maintain Local and Joint SDABs
- Review your appointment process
- Prepare rules for Appeal Boards focusing on their separate and independent nature yet reminding them of their roles and responsibilities
- Ramp up training directly to each SDAB focusing on legislation, regulation and more importantly – local Land Use Bylaws and Statutory Plans (schedule with your friendly ORRSC Planner)

9. ACCOUNTS

(a) Summary of Balance Sheet and Statement of Income for the 10-month period: January 1 - October 31, 2014

Moved by: Ed Weistra

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 10-month period: January 1 - October 31, 2014, as information. **CARRIED**

10. ADJOURNMENT

Moved by: Rod Ruark

THAT we adjourn the Annual Organizational Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:35 p.m. until Thursday, March 5, 2015 at 7:00 p.m. **CARRIED**

/bj

CHAIR: 

SERVICE RECOGNITION AWARDS

STAFF:

Mike Burla – Senior Planner (35 years) (\$350 cheque)

The following recognition awards were also mailed to the following outgoing Board Members
prior to this meeting:

BOARD OF DIRECTORS:

Bill Martens – Town of Coaldale (1 year) (pen set)

Don Heggie – County of Warner (1 year) (pen set)

Russell Norris – Town of Vauxhall (2 years) (pen set)

Anne Marie Philipsen – County of Newell (7 years) (steak knives)